

LA CANADA UNIFIED SCHOOL DISTRICT
MEETING OF THE BOND OVERSIGHT COMMITTEE

June 6, 2006
District Office Conference Room
4490 Cornishon Avenue, La Canada, CA 91011

The meeting was called to order at 7:37 am by Committee Chair, Craig Steele.

ROLL CALL

Those in attendance were:

Craig Steele	Julie Markowitz	Mike Leininger
Barry Franzen	Robert Louk	Celina Lew
Jim Stratton	Susan Boyd	Terry Walker
Melissa Schiller		

Bill Loose and Diane Clinton were also present.

APPROVAL OF AGENDA

It was moved and seconded (Boyd/Louk) to approve the agenda. The motion to approve the agenda was adopted unanimously.

APPROVAL OF MINUTES

Mr. Steele reported the minutes of the April 27, 2006 meeting of the Bond Oversight Committee were distributed to the committee members in advance for review. It was moved and seconded (Walker/Louk) to approve the minutes of April 27, 2006 as presented. The motion to approve the minutes of the April 27, 2006 meeting of the Bond Oversight Committee was adopted unanimously. Mr. Steele abstained.

AGENDA

1. Update on LCHS band room

Dr. Leininger provided an update on the LCHS band room. Plans have been approved through DSA. Mike distributed a timeline for the project.

2. Legal opinion on bond language

Mr. Stratton distributed a written legal opinion from Best, Best & Krieger on whether bond language permits new construction at Palm Crest Elementary.

The committee reviewed the legal opinion. A vote on whether to accept the legal opinion will occur at the next meeting of the Bond Oversight Committee.

Mrs. Boyd discussed a potential proposal to build a multipurpose room at the old district office which would be used by Palm Crest Elementary and Joint Use with the

City of La Cañada Flintridge. There was discussion on whether this proposed project would qualify under the current bond language. The committee agreed that if this is being considered, an updated legal opinion should be obtained.

Melissa Schiller and Celina Lew arrived at 7:55 a.m.

Report on construction management

Mr. Stratton distributed a timeline of the RFP process and updated the committee on the district's progress. Construction management interviews will be conducted after June 9th. PCM3 will stay and finish the project they were hired for, which is the elevator project. The plan is to have one construction management firm. The firm chosen from the RFP will be contracted for the band project only. This will give the district the chance to work with the new firm on one project prior to hiring a firm for additional projects.

3. Update on District Office property

Dr. Leininger reported on the work of Palm Drive District Property Options Committee. The Palm Drive District Property Options committee's goal is to go to the June 20th board meeting with some options and ask for direction from the board. Dr. Leininger reviewed the current options from the committee. The planning commission gave a tentative approval on a tentative map for 2 years. The tentative map expires if the district doesn't comply with filing the map. Timeline on the property depends on the direction from the board on the 20th.

4. Developer Fee update

Dr. Loose updated the committee on the developer fee increase study. A preliminary draft has been completed. Dr. Loose will review the preliminary draft and will then take it to the board in the near future.

5. Member term expirations

Mr. Steele asked Mr. Stratton to call each member whose terms are expiring to see if they are willing to renew for an additional two year term.

6. Memo on "lessons learned"

Dr. Leininger shared a draft of the construction process, which includes design, construction and management issues to monitor/revise for future projects. The committee made recommendations to the draft.

Mr. Louk left the meeting at 8:30 a.m.

7. Quarterly Fund Update

Dr. Loose and Mrs. Clinton provided a quarterly bond funds update. Funds 21.2, 21.0, 35.2 and 25.0 were reviewed and discussed.

It was requested the fund updates be discussed earlier in the meetings so all members are present.

8. Scheduling of Future Meetings

It was recommended that a sub-committee meet with the auditors. Mr. Franzen will chair the sub-committee. Dr. Loose will meet with Mr. Franzen to organize the meeting. The next meeting of the Bond Oversight Committee was scheduled for September 13th at 7:30 a.m.

It was requested the bid information on the band room be emailed to the committee.

OPPORTUNITY FOR PUBLIC COMMENT

There were no members from the public present.

ADJOURNMENT

The meeting adjourned at 9:00 a.m.