

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

July 11, 2006

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Scott Tracy on July 11, 2006 in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Board Members, Scott Tracy, Jinny Dalbeck, Cindy Wilcox, and Susan Boyd.

**CLOSED SESSION**

The Governing Board adjourned to Closed Session at 5:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the four Board Members, Superintendent Jim Stratton, and Assistant Superintendent Mike Leininger. Closed session adjourned at 7:08 p.m.

**MEMBERS PRESENT:** Mr. Scott Tracy, President  
Mrs. Jinny Dalbeck, Vice President  
Mrs. Susan Boyd, Clerk  
Mrs. Cindy Wilcox, Member

**REGULAR MEETING**

The Regular Meeting of the Governing Board was reconvened at 7:12 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada. Present were four Governing Board Members, Mr. Stratton, Dr. Leininger and Executive Secretary to the Superintendent Kim Bergner. There were approximately 9 people in the audience. Mr. Tracy asked Graham Stumpf to lead the Pledge of Allegiance to the Flag.

**REPORT OUT OF CLOSED SESSION**

Mr. Tracy stated there was nothing to report out of Closed Session.

**APPROVAL OF AGENDA**

It was moved and seconded (Dalbeck/Boyd) to approve the agenda. The motion to approve the agenda was adopted unanimously.

**APPROVAL OF MINUTES**

Mr. Tracy stated that the minutes of the May 30, 2006; June 6, 2006 and June 13, 2006 meetings of the Governing Board had been distributed to the Governing Board Members in advance for review. Approval of the minutes was postponed to give the Board an opportunity to read proposed amendments to the minutes.

**REPORTS**

**1. Superintendent's Report**

Mr. Stratton updated the Board on student enrollment. There is currently a 142 student decline in enrollment from this time last year. The district has not budgeted for that big of a drop. Neighboring districts are also experiencing a decline in their enrollment. Even with the decline in enrollment second grade is currently impacted. The district will be working very carefully to ensure there is space for all students.

Most of the staffing is complete for the fall. Three teaching positions were filled today. Elementary is all staffed except for one moderately severe teacher and a Kindergarten position at Palm Crest Elementary.

## 2. **President's Report**

Mr. Tracy deferred the District Office Options Committee report until the workshop on August 8<sup>th</sup>.

## **OPPORTUNITY TO ADDRESS BOARD**

The following audience members addressed the Board:

None

## **PROPOSED ACTION ITEMS**

### 1. **First Reading**

- a. **Textbook Adoption: Living in the Environment, R6-06-07.** This item is being presented for a first reading. This is an edition update for the AP Environmental Science class. The textbook will address the course of study outlined by the AP program and provide students the background needed to take the AP test. Total cost per textbook is \$116.00. However, there is no cost to the general fund. This textbook will be paid for through state funding.
- b. **\*Approval of Contract with Lundgren Management, R3-06-07.** It was moved and seconded (Wilcox/Dalbeck) to approve the contract with Lundgren Management, R3-06-07. The board received the contract in advance for review. Dr. Leininger discussed minor changes that were made to the contract after delivery of the contract to the board. This contract is an agreement not to exceed \$128,000. The motion to approve the contract with Lundgren Management was adopted unanimously.
- c. **\*Change Order #1 for Bldg F and Elevator Project, R9-06-07.** It was moved and seconded (Boyd/Wilcox) to ratify Change Order #1 for Bldg F and Elevator Project, R9-06-07. Dr. Leininger reviewed and discussed the breakdown of the change order costs. The motion to ratify Change Order #1 for Bldg F and Elevator Project for HMI Construction Service was adopted unanimously.

### 2. **Second Reading**

- a. **School Site Plans, R177-05-06.** It was moved and seconded (Dalbeck/Wilcox) to approve the School Site Plans. There have been no changes since this item was presented for first reading at the last meeting. There was a brief discussion on whether the SARC report should be included in the packet in the future. It was agreed the SARC will not be included in the site plans in the future. The motion to approve the School Site Plans, R177-05-06 was adopted unanimously.
- b. **Textbook Adoption: University Physics 11<sup>th</sup> Edition, R171-05-06.** It was moved and seconded (Boyd/Wilcox) to approve the Textbook Adoption: University Physics 11<sup>th</sup> Edition. The current textbook is outdated and the request is to update the textbook to the updated 11<sup>th</sup> edition to better meet the AP standards. The motion to approve the Textbook Adoption: University Physics 11<sup>th</sup> Edition was adopted unanimously.

### 3. **Consent Agenda**

It was moved and seconded (Boyd/Dalbeck) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P1-06-07.** The Board approved the following Personnel Items: *Certificated:* New Hires: Nicole Baird, Jennifer Bituin, Alicia Close-Pal, Marie Evelyn, Sue Fuelling, Gregory Hardash, Jenny Keens, Wendi Kepner, Jane Kim, Julia Lee, Richard Mohny, Erin O'Reilly, Nicole Neumann, Tuyetdong Phan, Julia Roberts, Allison ryan, Melanie Schweder, Cole Spitler, Jason stone, Amy Sweetnam, Justin Valassidis, Jenny Witman. Modifications: Elaine Leibl. Retirement: Randy Boal. Resignation: Lesley Mayne, Kim McComas, Karen Rose. *Classified:* New Hires: Christopher Adams, Daniel Adams. Resignation: Christopher Ceo, Rachel Sullivan. Leave of Absence: Laura Johnson. *CMSA:* New Hires: Anais Wenn. The Summer School Assignments for 2006 were also approved.
- b. **Approval Agreement with LACOE for Software License Contract for PC Products, R5-06-07.** The Board approved the LACOE agreement for Software License Contract for PC Products.
- c. **Approval of LACOE Contract for Peoplesoft.** The Board approved the LACOE Contract for Peoplesoft.
- d. **Notice of Completion, R1-06-07.** The Board approved the Notice of Completion for Solar Integrated for the roof replacement on the upper/lower warehouse.
- e. **Accept Bid for Asbestos Removal for LCHS Band Room and Home Economics, R10-06-07.** The Board approved the bid from A & V Contractors, Inc. for asbestos removal for LCHS Band Room and Home Economics.
- f. **Accept Bid for LCHS Band Room and Home Economics Project, R2-06-07.** The Board approved the bid from Custom Designs for the LCHS Band Room and Home Economics Project.
- g. **Disposal of Equipment, R7-06-07.** The Board approved the Disposal of a risograph at Paradise Canyon Elementary.
- h. **Purchase Order List #17-05-06.** The Board approved Purchase Order List #17.
- i. **Purchase Order List #1-06-07.** The Board approved Purchase Order List #1.

### COMMUNICATIONS

Mr. Stratton reported as part of the consent agenda the board approved the appointment of Anais Ann Wenn as the new Palm Crest Principal. Mrs. Wenn will be invited to the August 8<sup>th</sup> meeting for a reception. Press Releases are available.

Mr. Tracy announced that in consent the board approved the bid for the LCHS Band Room and Home Economics project. Mr. Tracy thanked the construction committee for their assistance in this project. The bid came in \$500,000 below the projected cost. The bid does not include painting and flooring but this is expected to cost around \$100,000.

Mrs. Dalbeck discussed the date change for Five Star Coalition to August.

Mrs. Wilcox reported, per her discussion with Dr. Loose, the budget booklet will be presented at the August 8th meeting.

Mrs. Wilcox discussed a Martin Luther King essay contest.

Mrs. Wilcox asked for an update on parking at the high school. Dr. Leininger reported he has worked with Dr. Dragos and coordinated staff and student parking changes. Students will begin parking in the back parking lot, which was previously staff parking and staff will move to the front of the school.

Mrs. Wilcox asked for a date when the policy proposal for returned tests will come back to the board. Mr. Stratton stated the first reading will come at the last meeting in August with final approval in September.

The Board reviewed the minutes of May 30, 2006; June 6, 2006 and June 13, 2006. It was moved and seconded (Dalbeck/Boyd) to approve the minutes of May 30, 2006. The motion to approve the minutes of May 30, 2006 was adopted unanimously.

There was a brief discussion regarding the board minutes approval process. Approval of the June 6, 2006 minutes was deferred.

It was moved and seconded (Dalbeck/Wilcox) to approve the minutes of June 13, 2006. The motion to approve the minutes of June 13, 2006 was adopted unanimously.

**CLOSED SESSION**

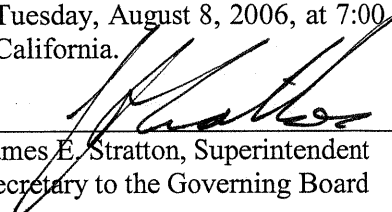
The Board reconvened to Closed Session at 8:05 p.m.

**REPORT OUT OF CLOSED SESSION**


Mr. Tracy reported there was no action taken in closed session.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 8:50 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, August 8, 2006, at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

  
James E. Stratton, Superintendent  
Secretary to the Governing Board

**MINUTES APPROVED**

  
Susan Boyd, Clerk

  
Date