

STUDENT ASSESSMENT

1 The Governing Board believes that the primary goal of student assessments should be to help students, parents/guardians and teachers identify individual students' academic accomplishments, progress and areas needing improvement in order to enhance teaching and learning. Assessment is part of the teacher's job of delivering curriculum and measuring mastery in accordance with state curriculum standards.

2 Assessment is a learning experience for students and teachers and should be used to improve the quality of instruction. Assessment varies in rigor and/or weight and is found in many different formats.

3 The Superintendent or designee shall ensure that assessments are conducted for purposes of determining students' *progress in the course of study*, eligibility for and appropriate placement in district programs, need for supplemental instruction and eligibility for graduation.

4 The Board desires to use a variety of evaluation measures to reach the above-stated goal. Multiple measures are the most effective way to assess student strengths. Various forms of assessment are used to address different learning styles and content areas. *For the purposes of this policy, the following will be included as types of assessments: ~~e.g.~~ semester exams, tests, quizzes, graded rubric for oral presentations, ~~listening, participation,~~ projects, portfolios, graded rubric for demonstrations, ~~cooperative work,~~ labs, research papers, essays, write-ups of observations, and any other assessment considered to be material in the semester grading process as decided by the teacher and, if necessary, the principal of the school. ~~homework, class work, self-reflection and/or self-evaluation.~~ To have validity, assessments tests must correspond to the material that was taught and reliably measure the extent to which students meet specified standards of achievement.*

5 *A graded assessment includes several items depending on the type of assessment: test questions, essay assignment, project assignment or similar, the student answer sheet if separate from the test questions, work pages if used in the grading process, early drafts of essays if used in the grading process, the written report or project, grading rubrics for special assessments and essays, and similar documents.*

Student Assessment

1 At the beginning of the each school year, teachers shall distribute to students and parents course assessment guidelines, including make-up procedures and grading scales. Teachers shall also distribute to students and parents ~~sample test questions and rubrics that are representative of the tests students will take and the~~ rubrics that will be used to score ~~assessments given in the class. tests. Whenever possible, as determined by teachers, i~~

2 Individual graded assessments will ~~also~~ be distributed to students and parents in a timely manner for review *and before the next similar assessment in the sequence of instruction.* ~~;~~

3 Teachers who elect not to return particular ~~assessments tests~~ shall secure approval of their principal *prior to administering the assessment.*

4 *The site principal shall keep a public log of teachers and assessments which have been given exemption from the Board Policy. The log will be available to staff, the Governing Board and public.*

5 *A teacher who receives an exemption for a graded assessment needs to be available for early morning and evening appointments to meet with working parents.*

6 Tests and other assessments shall be graded by teachers and reviewed by students and teachers in a timely manner. Teachers shall grade and review assessments prior to administering the next *similar* assessment in an instructional sequence ~~and notify parents on a timely basis of issues or concerns identified through assessments.~~ Types and quantity of assessment shall be reviewed periodically by teachers at each grade level or subject to ensure consistent coverage and measurement of course curriculum.

7 Students shall be responsible for individual learning, *reviewing assessments and learning from their errors, sharing their graded assessments with their parents,* and shall devote adequate time and preparation for classroom assessments.

8 *Parents will be responsible for asking their student to review the assessments with the parents. In addition, parents may check assessment grades and other grades using the District on-line system.*

1 | The effectiveness of the schools, teachers and district shall be evaluated
in part on the basis of these student assessments.

2 | When districtwide and school-level results of student assessments are
published, the Superintendent or designee may provide supplementary
information to assist parents/guardians and the local community in
interpreting test results and evaluating school performance.

Individual Record of Accomplishment

3 | The Superintendent or designee shall ensure that each student, by the
end of grade 12, has an individual record of accomplishment that
includes the following:

- 4 | 1. The results of the achievement test administered under the
Standardized Testing and Reporting program pursuant to Education
Code 60640-60647
- 5 | 2. The results of any end-of-course examinations taken (*Does this
mean AP tests? SAT Subject tests? Or does this mean final exams
given by our teachers? Do we do this? If not, should we delete from
the policy?*)
- 6 | 3. The results of any vocational education certification examinations
taken

