

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

March 20, 2007

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 4:00 p.m. by President Scott Tracy on March 20, 2007 in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Board Members Scott Tracy, Jinny Dalbeck, Susan Boyd, Cindy Wilcox, and Joel Peterson.

**CLOSED SESSION**

Prior to adjourning to Closed Session Mr. Tracy read the following statement, "We will be adjourning into closed session to consider, among the agenda items, a conference with legal counsel on existing litigation case OAH No. N2006120123." The Governing Board adjourned to Closed Session at 4:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California. Present were the five Board Members, Superintendent James Stratton, Deputy Superintendent Bill Loose and Assistant Superintendent Mike Leininger. Closed session adjourned at 7:24 p.m.

Mrs. Dalbeck left the meeting at 7:24 p.m.

**MEMBERS PRESENT:**        Mr. Scott Tracy, President  
                                     Mrs. Susan Boyd, Vice President  
                                     Mr. Joel Peterson, Clerk  
                                     Mrs. Cindy Wilcox, Member

**REGULAR MEETING**

The Regular Meeting of the Governing Board was reconvened at 7:26 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada. Present were the four Governing Board Members, Mr. Stratton, Dr. Loose, Dr. Leininger and Executive Secretary to the Superintendent Kim Bergner. There were approximately 2 people in the audience. Mr. Tracy asked Ann Neilson and Nancy Shannon to lead the Pledge of Allegiance to the Flag.

**REPORT OUT OF CLOSED SESSION**

Mr. Tracy reported out of closed session and stated that there was nothing to report regarding the conference with legal counsel. In addition, for closed session as a whole, there was nothing to report.

**APPROVAL OF AGENDA**

It was moved and seconded (Wilcox/Boyd) to approve the agenda. The motion to approve the agenda was adopted unanimously.

**APPROVAL OF MINUTES**

Mr. Tracy stated that the minutes of the February 15, 2007 and February 27, 2007 meetings of the Governing Board had been distributed to the Governing Board Members in advance for review. Mr. Peterson requested a minor amendment to the minutes of February 27, 2007. The minutes of the February 15, 2007 and February 27, 2007 meetings of the Governing Board were approved as amended.

**REPORTS**

**1. Student Representative**

Mr. Heaton reported on the high school Servathon, stating it was a huge success. The basketball game was last Saturday afternoon and the Backwards dance was Saturday night.

Next week is a blood drive and Spring Sports have started.

The Board congratulated Mr. Heaton and the Varsity Basketball team for a great season.

**2. Superintendent's Report**

Mr. Stratton stated he would like to recognize the Varsity Basketball team at the next meeting, along with the district spelling bee winner.

Mr. Stratton stated the high school has just completed the WASC self study. The report will be included in TWIR shortly.

**3. President's Report**

Mr. Tracy deferred his report.

**4. Assistant Superintendent of Facilities and Operations Report**

Dr. Leininger provided a construction update. He discussed the need for slight modifications to the acoustics in the band room and the practice rooms. Dr. Leininger briefly discussed the tight timeline for the 2<sup>nd</sup> & 3<sup>rd</sup> floor project at the high school and stated he is currently investigating options for that project.

The Palm Crest site committee is meeting this week to sign off on design. The Paradise Canyon site committee has already signed off and Osborn is doing more detailed drawings. The goal is to take both projects to DSA at the same time.

**OPPORTUNITY TO ADDRESS BOARD**

The following audience members addressed the Board:

None

**PUBLIC HEARING**

**Statement of Assurance for Standards Alignment for Mathematic Adoption, Resolution 18-06-07**

The public hearing was opened at 7:40 p.m. There being no public comment, the hearing was closed at 7:41 p.m.

**PROPOSED ACTION ITEMS**

**1. First Reading**

- a. **Resolution 18-06-07 Statement of Assurance for Standards Alignment for Mathematics Adoption.** This item is being presented for a first reading only. This Resolution states that the Precalculus Graphical, Numerical, Algebraic 7<sup>th</sup> edition meets the state standards for mathematics adoption. Mr. Peterson asked how we assure textbooks for each student. Mr. Stratton explained the process. This item will come back to the Board at the next regularly scheduled meeting for approval.
- b. **Textbook Adoption: Precalculus Graphical, Numerical, Algebraic, 7<sup>th</sup> edition, R110-06-07.** This item is being presented for a first reading only. Mr. Stratton explained the textbook adoption process and briefly discussed this proposed textbook adoption. This item will come back to the Board at the next regularly scheduled meeting for adoption.

- c. **\*Resolution 17-06-07 to Order Biennial Election.** It was moved and seconded (Boyd/Peterson) to adopt Resolution 17-06-07 to Order a Biennial Election. Mr. Stratton explained the Board has two terms that expire in November. This resolution is mandatory in order to hold the election to fill those seats. The motion to adopt Resolution 17-06-07 to Order Biennial Election was adopted unanimously.
- d. **\*Request to approve change orders for Band & Home Ec Room projects at LCHS, R117-06-07.** It was moved and seconded (Peterson/Boyd) to approve the request to approve change orders for Band and Home Ec Room projects at LCHS. The three bid packages for general construction, flooring and painting total \$1.3 million. Change order #1 is for Custom Design Construction for general construction in the amount of \$74,372.55 which is a 5.83% increase from the original contract. Change Order #2 is a credit from Donald M. Hoover for flooring in the amount of \$3,691.58. Change order #3 for Vanguard Painting for painting is for \$1,222.98 which is an 8.94% increase from the original contract. These three change orders total \$71,903.95 which is a 5.41% increase for the original contract. Total cost of the project is \$1,400,903.95. Mr. Peterson clarified the district's approach to change orders and the work that the district has put into the change order process. The motion to approve the change orders for Band and Home Ec Room projects at LCHS was adopted unanimously.
- e. **\*Request to review the HVAC system at Lanterman Auditorium, R118-06-07.** It was moved and seconded (Wilcox/Peterson) to defer the request to upgrade the HVAC system at Lanterman Auditorium. Dr. Leininger reported that this time of year the 5 Year Capital Improvement Plan comes up for discussion at Joint Use. The City requested the district consider upgrading the HVAC system at Lanterman Auditorium. Osborn Architects projected an approximate cost of \$1 - \$1.125 million for this project. Since this money would come from deferred maintenance and those funds have already been earmarked, the district is making the recommendation to defer this project. The deferred maintenance funds were discussed. The motion to defer upgrading the HVAC system at Lanterman Auditorium was adopted unanimously.
- f. **\*Request to defer amendment of the Supplemental Agreement 02-03 of the Joint Use Master Agreement, R119-06-07.** It was moved and seconded (Boyd/Wilcox) to defer the request to amend the Supplemental Agreement 02-03 of the Joint Use Master Agreement, R119-06-07. The expansion of the skateboard park at FIS was discussed at Joint Use while reviewing the 5 year Capital Improvement Plan. The basketball court at the skateboard park is rarely used. The court is about 33 feet wide and 90 feet long. Because this space is rarely used, the City would like to use this space to expand the skateboard park. Staff is recommending that the expansion plan be reviewed prior to approval of the amendment to the supplemental agreement. Mrs. Boyd felt it was important to poll the board prior to having the City draw up the plan. Mr. Peterson stated that he is open to the expansion of the skateboard park and the amendment to the Supplemental Agreement. Mrs. Wilcox is open to looking at a proposal. Mr. Tracy is open to the proposal but is concerned about losing the use of the basketball court. The motion to defer the request to amend Supplemental Agreement 02-03 of the Joint Use Master Agreement was adopted unanimously.

## 2. Second Reading

- a. **Approval of LCUSD Educational Goals, R96-06-07.** It was moved and seconded (Wilcox/Boyd) to approve the LCUSD Educational Goals. Approval of the Educational Goals will allow a final draft to go to Curriculum Council for information purposes on March 29. Sites can then use the new educational goals for their single school plan. The recommended changes were reviewed and discussed. The motion to approve the LCUSD Educational Goals as amended was adopted unanimously.

### 3. Consent Agenda

It was moved and seconded (Boyd/Peterson) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P14-06-07.** The Board approved the following Personnel Items: *Classified:* New Hires: Hillary Gaede. Reclassification: Emily Felong, Mary Ohms, Beth Waas, Jackie Ong, Nancy Shannon. Resignation: Bruce Tiffany, Karen Wilcox, Hilary Gaede. *Certificated:* New Hires: Wendy Hernandez, Patrick Klune, Teresa Rothe. Leave of Absence: Jennifer Riegler.
- b. **Extra Duty, Extra Pay, P15-06-07.** The Board approved the Extra Duty/Extra Pay Report.
- c. **Approval of CSEA reclassifications, R111-06-07.** The Board approved the reclassification of four positions: District Wide Secretary to District Wide Secretary-Special Education, Accounting Tech II to Accounting Analyst, Office Assistant II to Office Assistant II – Budget and Secretary I to Secretary 7-8.
- d. **Approval of CSEA Job Descriptions, R112-06-07.** The Board approved the updated and/or modified job descriptions for the following positions: Secretary 7-8, Office Assistant II – Budget, Accounting Analyst and District Wide Secretary- Special Education.
- e. **Request to go to bid for resurfacing of the Lanterman Parking Lot at FIS, R115-06-07.** The Board approved going to bid for the resurfacing of the Lanterman Parking Lot at FIS.
- f. **Approval of CRS Subfinder Contract Proposal, R122-06-07.** The Board approved the contract for adopting the CRS Subfinder ASP solution to replace the existing districted hosted system.
- g. **Approval of Interdistrict Agreement with San Marino Unified School District, R113-06-07.** The Board approved entering into an Interdistrict Agreement with San Marino Unified School District.
- h. **Gifts to District, R114-06-07.** The Board approved the Gifts to the District as presented.
- i. **Purchase Order List #12.** The Board approved Purchase Order List #12.

### COMMUNICATIONS

Mrs. Boyd would like to minimize the paper in TWIR. It was suggested and agreed to by the Board that an electronic version be sent this week as a trial.

The hours of the high school IRC were questioned and will be looked into.

Mrs. Boyd reported there is going to be a public hearing tomorrow at the City Public Works regarding a stop sign or cross walk by La Cañada Elementary at Fairview. Mrs. Boyd reported this has become a critical issue with the extension of the drop off /pick up lane on La Cañada Boulevard and stated if anyone is available to please attend.

Mr. Tracy discussed a letter from League of Women Voters regarding a forum on April 5<sup>th</sup> on high school drop outs.

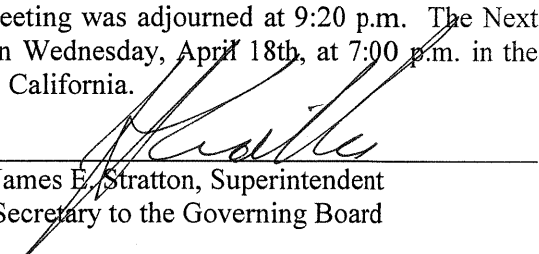
Mrs. Wilcox discussed the staff reading list generated by Mr. Stratton and expressed interest in reading the books on the list.

Mrs. Wilcox thanked Mr. Peterson for taking her request for a population study to Joint Use. Staff will continue to work with the City on accessing this information.

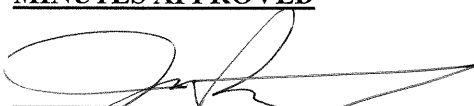
Mr. Peterson reported the City has set up a general planning committee. Mr. Peterson expressed interest in being on this committee and suggested the District have two representatives. The Board agreed and directed Mr. Peterson to pursue an additional position.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 9:20 p.m. The Next Regular Meeting of the Governing Board will be held on Wednesday, April 18th, at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

  
James E. Stratton, Superintendent  
Secretary to the Governing Board

**MINUTES APPROVED**

  
Joel Peterson, Clerk

Date

4/18/07

