

**Please Note**

**Meeting Date:**

**October 21, 2003**

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
October 21, 2003 in LA CAÑADA HIGH SCHOOL IRC  
4463 Oak Grove Drive, La Cañada, California**

**PLEASE NOTE**

**LOCATION:**

**La Cañada  
High School  
IRC**

**(New Library)**

**7:00 p.m.**

**AGENDA**

**CALL TO ORDER in La Cañada High School IRC at 5:00 p.m.**

**CLOSED SESSION in La Cañada High School IRC at 5:01 p.m. (Agenda attached)**

**REPORT OUT OF CLOSED SESSION**

**BOARD WORKSHOP – Parcel Tax and Related Survey in LCHS IRS at 6:00 p.m.**

**REGULAR MEETING in LCHS IRC at 7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES, September 30, 2003**

**REPORTS:**

- |    |  |         |
|----|--|---------|
| 1. | Superintendent's Report                | Leabo   |
|    | a) Budget Update                       |         |
|    | b) Survey Results                      |         |
| 2. | President's Report                     | Tracy   |
|    | a) Update of Joint Use Special Meeting |         |
| 3. | Student Representative Report          | Masters |

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** concerning items not on the agenda. The *Brown Act* prohibits the Board from taking action on items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 20 minutes.

**PUBLIC HEARING**

1. Adoption of Resolution 5-03-04 Ordering an Election – Parcel Tax

**PROPOSED ACTION ITEMS** (over for a description of items)

- |    |   |          |
|----|---|----------|
| 1. | <u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.]   |          |
| a. | *Voting Instructions to LACSTA Election of Members to the Los Angeles County Committee on School District Organization, R57-03-04 | Tracy    |
| b. | *Resolution 6-03-04 to Adopt the Gann Limit Calculations,   | Banis    |
| c. | *Resolution 7-03-04 Authorization of District Representatives to Acquire Surplus Property   | Banis    |
| d. | *Resolution 8-03-04 Proclaiming October 20 through 24, 2003 as Red Ribbon Week,   | Leabo    |
| e. | *Approval for Special Activity: LCHS Band & Orchestra to Eastern Europe, R51-03-04  | Stratton |
| f. | *Approval for Special Activity: Bio-adversity Workshop: Amazon rain Forest, R58-03-04   | Stratton |
| g. | *Request to go to Bid for Consulting Management for the Food Services Program, R54-03-04  | Banis    |
| 2. | <u>Second Reading</u>   |          |
| a. | Supplemental Funding, Resolution 5-03-04 Ordering an Election – Parcel Tax  | Leabo    |
| b. | Supplemental Funding, Resolution 4-03-04 Ordering an Election – General Obligation Bond   | Leabo    |
| c. | New and Revised Board Policies, R43-03-04   | Stratton |
| 3. | <u>Consent Agenda</u>   |          |
| a. | Personnel Report, P8-03-04  | Leabo    |
| b. | Extra Duty, Extra Pay, P9-03-04   | Leabo    |
| c. | Non-Public School/Non-Public Agency Contracts, R50-03-04  | Stratton |
| d. | Approval for Special Activity: Sierra Nevada Wrestling Classic, R52-03-04   | Stratton |
| e. | Approval for Special Activity: Ocean Institute, Dana Point: R59-03-04   | Stratton |
| f. | Disposal of Surplus Equipment, R53-03-04  | Banis    |
| g. | Notice of Completion, R56-03-04   | Banis    |
| h. | Gifts to District, R55-03-04  | Banis    |
| i. | Purchase Order List #5  | Banis    |

**COMMUNICATIONS: Informational communication among Board and staff members**

**RECONVENE CLOSED SESSION (if needed)**

**RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)**

**ADJOURNMENT**

**The Next Regular Governing Board Meeting will be held on Tuesday November 18, 2003, at 7:00 p.m.  
in the La Cañada High School Information Resource Center**

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

**Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office, 5039 Palm Drive, La Cañada, CA 91011; telephone – (818) 952-8381; fax – (818) 952-8309**

## October 21, 2003 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

### PROPOSED ACTION ITEMS First Reading [Asterisk (\*) denotes action may be taken on the first reading.]

1. First Reading [Asterisk (\*) denotes action may be taken on the first reading.]
  - a. \*Voting Instructions to LACSTA Election of Members to the Los Angeles County Committee on School District Organization, R57-03-04. Annually, representatives to the Los Angeles County School Trustees Association (LACSTA) cast ballots on behalf of their respective school boards in the election for members of the Los Angeles County committee on School District Organization. The Board is requested to advise Mr. Tracy how to mark the election ballot on behalf of the Board.
  - b. \*Resolution #6-03-04 Adopt Gann Limit Calculations. The data provided is based on unaudited actuals for 2002-03 and the projections for 2003-04. The Board is requested to approve Resolution #6-03-04 to adopt the Gann Limit Calculations in accordance with Government Code Section 7906(f)
  - c. \*Resolution #7-03-04 Authorization of District Representatives to Acquire Surplus Property. To enable the district to select and take delivery of federal surplus property, the Department of General Services requires an approved resolution authorizing district representatives to act on behalf of the district. The Board is requested to adopt Resolution #7-03-04 authorizing district representatives to acquire surplus property.
  - d. Resolution #8-03-04 Proclaiming October 20 through October 24, 2003 as Red Ribbon Week. The Board is requested to approve adoption of Resolution #8-03-04 proclaiming October 20 through 24, 2003 as Red Ribbon Week.
  - e. \*Approval for Special Activity: LCHS Band & Orchestra to Eastern Europe, R51-03-04. The Board is requested to approve a Special Activity for the LCHS Band & Orchestra to Eastern Europe, April 2, 2004 to April 10, 2004.
  - f. \*Approval for Special Activity: Bio-diversity Workshop: Rainforest 21<sup>st</sup> Century Institute., R58-03-04. The Board is requested to approve a Special Activity for the Bio-diversity Workshop in the Amazon Rain Forest, near Iquitos, Peru June 19 – 26, 2004.
  - g. \*Request to go to Bid for Consulting Management for the Food Services Program, R54-03-04. The Board is requested to approve going to bid for Consulting Management for the Food Services Program.
2. Second Reading
  - a. Resolution #5-03-04 Supplemental Funding. The Board is requested to approve Resolution#5-03-04 to approve the election for a Parcel Tax.
  - b. Resolution #4-03-04 Supplemental Funding. The Board is requested to approve Resolution#4-03-04 to approve the election for a General Obligation Bond.
  - c. New and Revised Board Policies, R43-03-04. Quarterly CSBA provides districts with recommended and required changes to board policies. The Board is requested to approve the New and Revised Board Polices, R43-03-04.
3. Consent Agenda
  - a. Personnel Report, P8-03-04. The Board is requested to approve the Personnel items.
  - b. Extra Duty, Extra Pay, P9-03-04. The Board is requested to approve the Extra Duty, Extra Pay.
  - c. Non-Public School/Non-Public Agency Contracts, R509-03-04. The Board is requested to approve the non-public school/non-public agency contracts.
  - d. Approval for Special Activity: Sierra Nevada Wrestling Classic, R52-03-04. The Board is requested to approve the Wrestling Teams trip to the Sierra Nevada Wrestling Classic December 28, 2003 to December 31, 2003.
  - e. Approval for Special Activity: Ocean Institute, Dana Point, R59-03-04.. The Board is requested to approve the Special Activity for LCE 6<sup>th</sup> Grade Trip to Dana Point's Ocean Institute November 5<sup>th</sup> to 7<sup>th</sup> and December 8<sup>th</sup> to 10<sup>th</sup>.
  - f. Disposal of Surplus Equipment, R53-03-04. The Board is requested to approve the request to dispose of irreparable equipment.
  - g. Notice of Completion, R56-03-04. The Board is requested to approve the following Notice of Completions: LCHS Chiller Boiler - Pacific Mechanical.
  - h. Gifts to District, R55-03-04. This is a list of donations to the district since September 30, 2003.
  - i. Purchase Order List #5

**LA CAÑADA UNIFIED SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD**

**October 21, 2003 – LA CAÑADA HIGH SCHOOL IRC**  
**4463 OAK GROVE DRIVE, LA CAÑADA, CALIFORNIA**

**CLOSED SESSION: 5:00 P.M.**

**IN LA CAÑADA HIGH SCHOOL IRC**

**CLOSED SESSION AGENDA**

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

**RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING**

**7:00 p.m. in La Cañada High School IRC**

**RECONVENE CLOSED SESSION** following the regular 7:00 p.m. meeting, if needed.

**RECONVENE OPEN SESSION** for adjournment.