

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
August 21, 2001 in LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 Encinas, La Cañada, California

AGENDA

CALL TO ORDER in La Cañada Elementary School Library at 3:00 p.m.
CLOSED SESSION in La Cañada Elementary School Faculty Lounge at 3:01 p.m. (Agenda attached)
REPORT OUT OF CLOSED SESSION
REGULAR MEETING in La Cañada Elementary School Library at 7:00 p.m.
PLEDGE OF ALLEGIANCE
APPROVAL OF MINUTES, July 17 and July 25, 2001
APPROVAL OF AGENDA

REPORTS:

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| 1. | Superintendent's Report | Gonia |
| | a. Enrollment | |
| | b. Budget | |
| | c. Staffing (inservice, new teacher orientation, BTSA) | |
| | d. Survey Results | |
| | e. 7/8 Principal | |
| 2. | Report from Playground Safety Committee | Terry |
| 3. | Modernization Update | Voorhies |
| 4. | SAT 9 Report | Stratton |

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PROPOSED ACTION ITEMS (over for a description of items)

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| 1. | <u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.] | |
| | a. *Variable Term Waiver, R27-00-01 | Leabo |
| | b. *CEC Contract – Agreement for Lease of Real Property and Child Care Services, R34-01-02 | Stratton |
| | c. *Waste Disposal, Green Waste and Co-Mingled Recycling Program, R32-01-02 | Evans |
| | d. *Emergency Resolution #3 to Repair Damaged Portables at PCR | Evans |
| | e. *Contract with Betsy Richman for Communications Services, R35-01-02 | Gonia |
| 2. | <u>Consent Agenda</u> | |
| | a. Personnel Report, P2-01-02 | Leabo |
| | b. Extra-Duty/Extra Pay, P3-01-02 | Leabo |
| | c. Job Descriptions, R24-01-02 | Leabo |
| | d. Job Descriptions, R28-00-01 | Leabo |
| | e. Memorandum of Understanding between LCUSD and LCTA to Modify PAR Agreement, R26-01-02 | Leabo |
| | f. Student Teaching Agreement – University of Phoenix, R33-01-02 | Stratton |
| | g. Non-Public School/Non-Public Agency Contracts, R25-01-02 | Stratton |
| | h. Agreement for with LACOE for District ROP Program, R29-01-02 | Evans |
| | i. Disposal of Surplus Equipment, R30-01-02 | Evans |
| | j. Contract Award for LCHS 9-12 Library Roof Repair, R31-00-01 | Evans |
| | k. Purchase Order Lists #3 and #22 | Evans |

August 21, 2001 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

1. **First Reading**[*Asterisk (*) denotes action may be taken on the first reading.*]
 - a. *Variable Term Waiver, R27-00-01. LCUSD has employed a part-time temporary teacher to teach Art at LCHS who has not yet completed credential requirements. The Board is requested to approve the Variable Term Waiver Report.
 - b. *CEC Contract – Agreement for Lease of Real Property and Child Care Services, R34-01-02
 - c. *Waste Disposal, Green Waste and Co-Mingled Recycling Program, R32-01-02. Solid Waste Disposal submitted a proposal for the school year 2001-2002. The Board is requested to accept the bid from Solid Waste Recycling and Disposal for 2001-2002.
 - d. *Emergency Resolution #3 to Repair Damaged Portables at PCR. As a result of a fire in the early morning hours of Monday, July 16, 2001 between portable classrooms #22 and 23, students or staff cannot occupy these two portable classrooms. Mr. Bill Lancaster, loss adjuster for ASCIP has secured a bid to complete the repairs from C. Canright Construction. The Board is requested to accept the proposal from C. Canright Construction and approve the repair and cleaning of both portables at Palm Crest Elementary School.
 - e. *Contract with Betsy Richman for Communications Services, R35-01-02. The Board is requested to approve the contract with Betsy Richman for communications services, including weekly columns for Governing Board members and executive staff and occasional press releases at the request of the Superintendent.
2. **Consent Agenda**
 - a. Personnel Report, P2-01-02. The Board is requested to approve the following Personnel items: *Certificated:* New Hires – 5th Grade Teacher Jennifer Harris, Teacher Specialist Kimberlee Kimes, 4th Grade Teacher Sean Lu, English Teacher Kerry Martinez, Speech Therapist Lesley Mayne, 50% Special Education Teacher Myrna McCune (temporary), 40% Reading Intervention Teacher Janet Morano (temporary), Substitute Teacher Mickey Reardon, English Teacher Jeanie Riddell, Teacher on Special Assignment Nancy Samuels, Math Teacher Celine Young (temporary). Modifications – Marina Chahine from 100% to 117%, Mary Ruth Dicks from 100% to 117%, Carol Granz from 100% to 117%, Sue Hamre from 100% to 117%, Mary Jane Hufstedler from 100% to 117%, MaryLou Langedyke from 100% to 117%, Donna Larson from 100% to 117%, Larry Naeve from 100% to 117%, Lori Marie Rios from 100% to 117%, Sandra Toms from 100% to 117%. Leave of Absence – Nancy Samuels (40% leave). Resignation – Jeanie Riddell (20% English). *CMSA:* Resignation – Jose Aguilar, Emese Varga-Bihari. *Classified:* New Hires – Office Assistant I Elizabeth Dowling, Substitute Custodian Jesus Merlo, Substitute Custodian Ricardo Vega. Resignations – Emily Brockman, Marty Capoccia, Corey Cullen, Connie Storey. Reassignment – Sara Jones from Office Assistant I to Secretary I.
 - b. Extra-Duty/Extra Pay Report, P3-01-02. The Board is requested to approve the Extra Duty/Extra Pay Report.
 - c. Job Descriptions, R24-01-02. The Board is requested to approve the new job descriptions for Paraprofessional I, Lead instructional Fine Arts Specialist, and Instructional Fine Arts Specialist.
 - d. Job Descriptions, R28-00-01. The Board is requested to approve new job descriptions for Principal – La Cañada High School, Associate Principal – La Cañada High School, Assistant Principal – La Cañada High School, Principal – Grades 7/8.
 - e. Memorandum of Understanding between LCUSD and LCTA to Modify PAR Agreement, R26-01-02. Starting in 2004 all Beginning Teachers and teachers from out of state will be required to participate in BTSA or a similar program to renew their credentials. The District and LCTA have agreed to implement this requirement in the Fall of 2001 for Beginning Teachers. The Board is requested to approve the modification to Article XXV – Peer Assistance and Review (PAR) of the LCTA Contract.
 - f. Student Teaching Agreement – University of Phoenix, R33-01-02. The approval of the agreement at this time does not mean that the district will have student teachers, but rather is contractually prepared for one to begin. This agreement is from September 1, 2001, until canceled by either party. The Board is requested to approve the Student Teaching Agreement – University of Phoenix.
 - g. Non-Public School/Non-Public Agency Contracts, R-25-01-02. The Board is requested to approve the Non-Public School/Non-Public Agency Contracts

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

AUGUST 21, 2001 – LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 ENCINAS, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 3:00 P.M.

IN LA CAÑADA ELEMENTARY SCHOOL FACULTY LOUNGE

CLOSED SESSION AGENDA

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiators Assistant Superintendent of Human Resources Dr. Sue Leabo and Assistant Superintendent of Business Services Maureen Evans regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Assistant Superintendent of Business Services Maureen Evans regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.