

Please Note
Meeting Date:
September 9, 2003

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
September 9, 2003 in LA CAÑADA HIGH SCHOOL IRC
4463 Oak Grove Drive, La Cañada, California

PLEASE NOTE
LOCATION:
La Cañada
High School
IRC
(New Library)
7:00 p.m.

AGENDA

CALL TO ORDER in La Cañada High School IRC at 5:00 p.m.

CLOSED SESSION in La Cañada High School IRC at 5:01 p.m. (Agenda attached)

BOARD WORKSHOP STUDY SESSION on Supplemental Funding: Bond/Parcel Tax
by Mr. Tramutola in LCHS IRC at 6:00 p.m. (pending availability)

BOARD WORKSHOP ON BOARD POLICIES – 9000 SERIES – BOARD BYLAWS

in the LCHS IRC immediately following

REPORT OUT OF CLOSED SESSION

REGULAR MEETING in LCHS IRC at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES, August 26, 2003

REPORTS:

1.	Superintendent's Report	Leabo
	a) Opening Day	
	b) Construction Update	
	c) Enrollment Update	
2.	Student Representative Report	Masters
3.	President's Report	Tracy
	a) Help464	
4.	STAR Report	Arthur

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PROPOSED ACTION ITEMS (over for a description of items)

1.	<u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.]	
	a. *Approval of 2003-03 Unaudited Actuals, R29-03-04	Banis
	b. *Approval of Revised Budget, R31-03-04	Banis
	c. *English Selection, R33-03-04	Stratton
	d. Supplemental Funding, Resolutions 4-03-04 and 5-03-04	Leabo
	e. *Memorandum of Understanding with Glendale Unified for BTSA Consortium, R34-03-04	Stratton
	f. *English Language Acquisition Program (ELAP)	Stratton
2.	<u>Consent Agenda</u>	
	a. Personnel Report, P4-03-04	Leabo
	b. Extra Duty, Extra Pay, P5-03-04	Leabo
	c. Subject Matter Authorization, R27-03-04	Leabo
	d. CMSA Job Descriptions, R28-03-04	Leabo
	e. Job Description, R35-03-04	Leabo
	f. Application for Multi-School Teams Status	Leabo
	g. Non-Public School/Non-Public Agency Contracts, R26-03-04	Stratton
	h. Lease Amendment for Pinewood Academy, R36-03-04	Banis
	i. Agreement with LACOE for Peoplesoft Financial Systems, R30-03-04	Banis
	j. Purchase Order Lists #19 and #3	Banis

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

**The Next Regular Governing Board Meeting will be held on Tuesday September 30, 2003, at 7:00 p.m.
in the La Cañada High School Information Resource Center**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office, 5039 Palm Drive, La Cañada, CA 91011; telephone – (818) 952-8381; fax – (818) 952-8309

August 26 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

PROPOSED ACTION ITEMS First Reading [Asterisk (*) denotes action may be taken on the first reading.]

1. First Reading [Asterisk (*) denotes action may be taken on the first reading.]
 - a. *Approval of 2003-03 Unaudited Actuals, R29-03-04. The Board is requested to approve the 2002-2003 Unaudited Actuals.
 - b. *Approval of Revised Budget, R31-03-04. The Board is requested to approve the Revised Budget.
 - c. *English Selection, R33-03-04. . The Board is requested to approve the English Selection.
 - d. Supplemental Funding, R32-03-04. The Board is requested to approve a resolution ordering an election for a Bond and a Parcel Tax on March 2, 2003.
 - e. *Memorandum of Understanding with Glendale Unified for BTSA Consortium, R34-03-04. The Beginning Teacher Support and Assessment (BTSA) Program is a state program designed to mentor new teachers. La Canada Unified School District formerly was in a consortium composed of the San Gabriel, Monrovia, San Marino, South Pasadena and Rosemead districts to meet the eligible staffing numbers established by the state for the BTSA program. LCUSD is proposing to join in a new consortium with Glendale Unified. The Board is requested to approve the Memorandum of Understanding with Glendale Unified School District to form a consortium.
 - f. *English Language Acquisition Program (ELAP), R37-03-04. Participating districts will receive \$100 for each English language learner in grades 4 to 8. The Board is requested to approve the application for the English Language Acquisition Program.

2. Consent Agenda
 - a. Personnel Report, P4-03-04. The Board is requested to approve the Personnel items.
 - b. Extra Duty, Extra Pay, P5-03-04. The Board is requested to approve the Extra Duty, Extra Pay.
 - c. Subject Matter Authorization, R27-03-04. According to Education Code 44258.3., an individual who holds a credential other than an emergency permit, may be assigned, by action of the local governing board, to teach any subject in departmentalized classes in Kindergarten or any of grades 1 – 12, inclusive provided the governing board verified the teacher has adequate knowledge of each subject to be taught and the teacher consents to the assignment. The Board is requested to approve the subject matter authorization for the teacher indicated.
 - d. CMSA Job Descriptions, R35-03-04. The Board is requested to approve the revised job descriptions for the LCHS Principal 9 - 12, Principal 7 – 8 and Assistant Principal, LCHS.
 - e. Job Descriptions, R35-03-04. The Board is requested to approve the job description for Translator.
 - f. Application for Multi-School Teams Status – CIF, R38-03-04. California Interscholastic Federation (CIF) bylaws require that any non-CIF member school that wishes to have its students participate in CIF competition must apply for multi-school status through a CIF member school. A former LCHS student and JV football player is now attending Almansor Center. His parents have requested that he be allowed to play this year. The board is requested to approve the application for Multi-School Teams Status.
 - g. Non-Public School/Non-Public Agency Contracts, R26-03-04. The Board is requested to approve the non-public school/non-public agencies contracts.
 - h. Lease Amendment for Pinewood Academy, R36-03-04. The Lease Amendment will provide Pinewood Academy with additional square footage of approximately 1,390 with additional annual revenue for the district of The Board is requested to approve the lease amendment for Pinewood Academy.
 - i. Agreement with LACOE for Peoplesoft Financial Systems, R30-03-04. The Board is requested to approve the Agreement with Los Angeles County Office of Education for Peoplesoft Financial Systems.
 - j. Purchase Order Lists #19 and #3

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

September 9, 2003 – LA CAÑADA HIGH SCHOOL IRC
4463 OAK GROVE DRIVE, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 5:00 P.M.

IN LA CAÑADA HIGH SCHOOL IRC

CLOSED SESSION AGENDA

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 p.m. in La Cañada High School IRC

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.