

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

July 12, 2005

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 6:00 p.m. by President Ron Dietel on July 12, 2005 at La Canada High School in the Information Resource Center at 4463 Oak Grove in La Cañada, California. Present were Board Members, Ron Dietel, Scott Tracy, Jinny Dalbeck, Cindy Wilcox, and Andy Beattie.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 6:00 p.m. in La Canada High School in the Information Resource Center at 4463 Oak Grove in La Canada, California. Present were the five Board Members, Superintendent Sue Leabo, and Assistant Superintendent Bill Loose. Closed session adjourned at 7:00 p.m.

MEMBERS PRESENT: Dr. Ron Dietel, President
 Mr. Scott Tracy, Vice President
 Mrs. Jinny Dalbeck, Clerk
 Mrs. Cindy Wilcox, Member
 Mr. Andy Beattie, Member

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:15 p.m. in the Information Resource Center at La Canada High School in La Canada. Present were the five Governing Board Members, Dr. Leabo, Dr. Loose, and Executive Secretary to the Superintendent Kim Bergner. There were approximately 13 people in the audience. Dr. Dietel asked Dr. Sue Leabo to lead the Pledge of Allegiance to the Flag.

REPORT OUT OF CLOSED SESSION

Dr. Dietel reported there was no action taken in closed session.

APPROVAL OF AGENDA

It was moved and seconded (Dalbeck/Beattie) to approve the agenda. The motion to approve the agenda was adopted unanimously. Dr. Dietel recommended moving the President's Report ahead of the Superintendent's Report to honor the retirees present.

APPROVAL OF MINUTES

Dr. Dietel stated that the minutes of the May 24, 2005, May 31, 2005, June 7, 2005 and June 21, 2005 meetings of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes of the May 24, 2005, May 31, 2005, June 7, 2005 and June 21, 2005 meetings of the Governing Board were approved as presented.

REPORTS

1. **President's Report – Retiree Plaques.**

Dr. Dietel and Dr. Leabo presented the certificated retirees plaques in recognition of their retirement. The retirees present were: Penny Schopflin, Bob Miller, Jody Kenney and Gale Caswell.

Dr. Dietel presented Dr. Leabo with a retirement gift and on behalf of the governing board thanked Dr. Leabo for her outstanding leadership. This is Dr. Leabo's last board meeting.

The meeting was adjourned for a brief reception.

2. Superintendent's Report

- a) Playground Safety Report – Dr. Leabo discussed the history of the playground safety committee and then discussed a history of injuries by reviewing the playground safety reports. Mr. Beattie requested the report show gender in the future. Mrs. Dalbeck stated this report is a useful source for reviewing playground supervision. Dr. Dietel stated the history was useful in tracking safety and supervision over time.
- b) Enrollment Update – Dr. Leabo discussed current enrollment figures for 2005-06. As of today, the district has 4,159 students enrolled; this figure does not include approximately 90 additional students who have not completed the enrollment process. Dr. Dietel asked Dr. Leabo about inter-district permits. Dr. Leabo reported currently there are 131 students on inter district permits.
- c) Impasse – Dr. Leabo gave an update on Impasse. PERS has accepted the impasse and we are waiting to be assigned a mediator.

OPPORTUNITY TO ADDRESS BOARD

The following audience members addressed the Board:

None

PROPOSED ACTION ITEMS

1. First Reading

- a. **Textbook Adoption: Programming Basics, R3-05-06.** This item is being presented as a first reading. Dr. Leabo reported two textbooks have been reviewed and Programming Basics has been found to meet the needs of Introduction to Computer programming class for grades 8 – 12. This item will return at the August 2, 2005 meeting.
- b. ***Resolution 1-05-06 Authorized Signatures.** It was moved and seconded (Dalbeck/Tracy) to approve Resolution 1-05-06 Authorized Signatures. With the upcoming changes in Administration, it is necessary for the governing board to authorize certain employees to sign for contracts, reports, leases, data processing, etc., The motion to approve Resolution 1-05-06 Authorized Signatures was adopted unanimously.
- c. ***Resolution 2-05-06 Authorization to Establish Fund 20.0.** It was moved and seconded (Wilcox/Beattie) to approve Resolution 2-05-06 Authorization to Establish Fund 20.0. Mr., Beattie asked for clarification on the transfer from Fund 71 to Fund 20.0. Dr. Loose reported this is a requirement for the GASB mandate; however, this fund is not required until 2008. Once funds are transferred into this account they can not come out. The motion to approve Resolution 2-05-06 Authorization to Establish Fund 20.0 was adopted unanimously.

d. **Revised Board By Law 9324 Minutes and Recordings, R13-04-05.** This item is being presented for a first reading. As requested at the last governing board meeting legal counsel was contacted and a recommendation was received on board meeting minute requirements. Based on legal counsel recommendations, Dr. Leabo's recommendation is the minutes be limited to the minimum requirements. Mr. Beattie stated he agrees with the recommendation. Mr. Beattie further stated it appears in most cases of the minutes reviewed from other Five Star districts the minimum is recorded. Mr. Beattie stated this would be an equitable reporting of the meeting. However, the new district office board room is being wired for new media and Mr. Beattie has heard from several members of the community who have requested the board consider video taping and broadcasting the board meetings. Mrs. Dalbeck reported this could be a fairly expensive venture but she agrees video taping the meeting could be beneficial to the community. Mrs. Wilcox stated the cases where someone votes in ~~disent~~ ^{dissent} a summary of the vote should be clarified. Mr. Tracy stated we have always known the minimum requirements and the district has always gone beyond the minimum. Dr. Dietel asked Dr. Leabo if the new board meeting would be set up to video. Dr. Leabo reported it could be done. Dr. Dietel stated the current minutes have been fine to date. Dr. Dietel agreed split votes should be clarified. Dr. Dietel would like to work on the current by law. Dr. Dietel did some research of other districts and observed other districts do not report discussion on agenda items. Dr. Leabo will make an amendment to the by law regarding the reporting of Reports. This will come back as a second reading at the next regularly scheduled board meeting.

2. **Second Reading**

a. **Statement of Assurance for Standards Alignment for Chemistry Adoption, Resolution 26-04-05.** It was moved and seconded (Beattie/Wilcox) to approve Resolution 26-04-05 Statement of Assurance for Standards Alignment for Chemistry Adoption. The governing board adopted new standards-aligned instructional materials for grades 9 – 12 in Chemistry Honors on July 12, 2005. The governing board certifies that it will provide each pupil in grades 9 – 12 in these classes with the standards-aligned textbook or basic instructional materials by August 26, 2005 which is the start of the first school term that is no later than 24 months following the local adoption of these materials. The motion to approve Resolution 26-04-05 Statement of Assurance for Standards Alignment for Chemistry Adoption was adopted unanimously.

b. **Revised Board Policy 6174 Education for English Language Learners, R209-04-05.** It was moved and seconded (Dalbeck/Wilcox) to approve Revised Board Policy 6174 Education for English Language Learners. Because the CAT/6 test results are no longer available for all students, the criteria for identifying English language proficiency of LCUSD students' needs to be updated and revised. The motion to approve Revised Board Policy 6174 Education for English Language Learners was adopted unanimously.

c. **English Language Acquisition Program, R210-04-05.** It was moved and seconded (Wilcox/Dalbeck) to approve English Language Acquisition Program, R210-04-05. All districts must apply for ELAP funds on an annual basis. LCUSD would receive \$5,200 for use in our ELD program at grades 4 – 8 although this program is subject to funds being appropriated in the annual Budget Act. The motion to approve English Language Acquisition Program, R210-04-05 was adopted unanimously.

d. **Appointment of Bond Oversight Committee Members, R215-04-05.** It was moved and seconded (Tracy/Beattie) to approve the appointment of Bond Oversight Committee members. Due to current vacancies on the committee, Terry Walker and Celina Lew are the two community members being appointed. The motion to approve the appointment of Bond Oversight Committee members was adopted unanimously.

3. Consent Agenda

It was moved and seconded (Beattie/Dalbeck) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P1-05-06.** The Board approved the following Personnel Items: Certificated: *New Hires*: Robert Chacon, Susan Kanner, Julia Lee, Linda Morton, Amy Sweetnam, Suzanne Trulik. *Resignations*: Lorraine Hernandez, Carol Mispagel, Jon Robinson, Jennifer Sinay. Classified: *Resignations*: Jenna Ronnquist. *Retirement*: Charlene Nigra. Summer School Assignments for 2005 were also approved.
- b. **Agreement with Assistance League of Flintridge for "Sprouts Program", R1-05-06.** The Board approved entering into a contract with Assistance League of Flintridge for the "Sprouts Program".
- c. **Student Teaching Agreement – Point Loma Nazarene University, R2-05-06.** The Board approved entering into a Student Teaching Agreement with Point Loma Nazarene University.
- d. **Approval of Special Activities: Pali Mountain Institute, R6-05-06.** The Board approved the La Canada Elementary 6th grade field trip to Pali Mountain Institute October 24, 2005 to October 28, 2005.
- e. **Approval of Special Activities: Ocean Institute, R5-05-06.** The Board approved the La Canada Elementary 4th grade field trip to Ocean Institute October 24, 2005 to October 26, 2005 and October 26, 2005 to October 28, 2005.
- f. **Approval of Special Activities: Pep Squad Camp, R4-05-06.** The Board approved the La Canada High School field trip for Pep Squad Camp August 4, 2005 to August 7, 2005.
- g. **Approval to Enter into Contact for Labor Compliance Program Services, R9-05-06.** The Board approved entering into an agreement with CS & Associates, Inc. for Labor Compliance Program Services.
- h. **Approval of Change Order for Southern California Roofing, R12-05-06.** The Board approved the Change Order for Southern California Roofing in the amount of \$4,157.84.
- i. **Authorization to Accept Bid for Fire Protection Services, R7-05-06.** The Board awarded the bid for Fire Protection Services to Myers Construction.
- j. **Authorization to Accept Bid for Fire Extinguisher Services, R-8-05-06.** The Board awarded the bid for Fire Extinguisher Services to Red Flag Fire Protection.
- k. **Notice of Completion, R10-05-06.** The Board approved the Notice of Completion for Southern California Roofing Company.
- l. **Gifts to District, R11-05-06.** The Board approved the Gifts to the District.
- m. **Purchase Order List #1 and #17.** The Board approved Purchase Order List #1 and #17.

COMMUNICATIONS

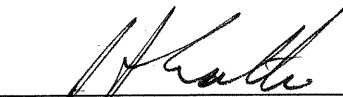
YMCA Board Liaison – Dr Dietel reported he received a call from the YMCA requesting a board liaison for the YMCA's board. The district's liaison positions are appointed in December. Mr. Tracy, who is the current board liaison for the YMCA, stated there doesn't seem to be a connection between the YMCA's needs and the school district. Mrs. Dalbeck suggested a board member attend on a quarterly basis but it be clarified with the YMCA that the board representative is a *liaison*. Mr. Dalbeck reported the YMCA would like a district board member to be a YMCA board member. Mr. Beattie reported the district's liaison list has grown tremendously over the past several years and this becomes a time management issue. Members of the district's governing board need to limit their commitments to community organizations that are related to the district. Mr. Beattie would like to see the YMCA at some of the district meetings. Actually sitting on the board of the YMCA does not

appear to benefit the district. Mr. Tracy will talk to the YMCA to clarify the expectation of the board liaison.

Mr. Beattie reported on an email he received regarding drama performance selection review. Mr. Beattie responded to the email that no workshops are planned and at the suggestion of the administration this has been deferred until the Principal, drama teacher and Superintendent are all in place. Mr. Beattie responded that with the controversy of "Bat Boy" this issue needs to be revisited. Mr. Tracy reported that at the time of Bat Boy, Mr. Stratton stated he will address this at a later date with site involvement.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 9:00 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, August 2, 2005, at 7:00 p.m. in the La Cañada High School Information Resource Center.

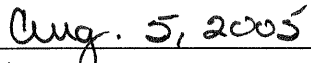


Jim Stratton, Superintendent
Secretary to the Governing Board

MINUTES APPROVED



Jimmy Dalbeck, Clerk



Date

