

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

September 13, 2005

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:50 p.m. by President Ron Dietel on September 13, 2005 at La Canada High School in the Information Resource Center at 4463 Oak Grove in La Cañada, California. Present were Board Members, Ron Dietel, Scott Tracy, Jinny Dalbeck, Cindy Wilcox, and Andy Beattie.

The Governing Board along with Superintendent Jim Stratton, Deputy Superintendent Bill Loose and Assistant Superintendent Mike Leininger took a brief tour of the high school facilities.

**CLOSED SESSION**

The Governing Board adjourned to Closed Session at 6:00 p.m. in La Canada High School in the Information Resource Center at 4463 Oak Grove in La Canada, California. Present were the five Board Members, Superintendent Jim Stratton, Deputy Superintendent Bill Loose. Closed session adjourned at 7:00 p.m.

**MEMBERS PRESENT:**        Dr. Ron Dietel, President  
                                      Mr. Scott Tracy, Vice President  
                                      Mrs. Jinny Dalbeck, Clerk  
                                      Mrs. Cindy Wilcox, Member  
                                      Mr. Andy Beattie, Member

**REGULAR MEETING**

The Regular Meeting of the Governing Board was reconvened at 7:09 p.m. in the Information Resource Center at La Canada High School in La Canada. Present were the five Governing Board Members, Mr. Stratton, Dr. Loose, Dr. Leininger and Executive Secretary to the Superintendent Kim Bergner. There were approximately 5 people in the audience. Dr. Dietel asked Donna Shepherd to lead the Pledge of Allegiance to the Flag.

**REPORT OUT OF CLOSED SESSION**

Dr. Dietel reported there was nothing to report out of closed session.

**APPROVAL OF AGENDA**

It was moved and seconded (Wilcox/Beattie) to approve the agenda. The motion to approve the agenda was adopted unanimously. It was moved and seconded (Dalbeck/Wilcox) item 3c be moved to item 1b. The changes were approved unanimously.

**APPROVAL OF MINUTES**

Dr. Dietel stated that the minutes of the August 11, 2005, August 22, 2005 and August 30, 2005 meetings of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes of the August 11, 2005, August 22, 2005 and August 30, 2005 were approved as presented.

**REPORTS**

1.     **Superintendent's Report**  
      Mr. Stratton provided an enrollment update. Enrollment currently is at 4,269. The district's enrollment is down approximately 29 students over last year. The two remaining certificated

staff positions have been filled. One of the certificated positions is a combination position at the high school. The district is very fortunate to have filled this position. The other certificated position filled is the elementary Spanish teacher at Palm Crest Elementary. The Spanish program will kick off October 3 and the district is ready for that pilot program to begin. Currently, all certificated positions are filled.

API review. The API is composed of the California Standards Test scores but also has the CAPA and will include the High School Exit exam. Every school in the district has an API score of 900 or above and has increased their API score over last year. The high school went from 906 in 2004 to 918 this year.

Mr. Stratton announced Coach Wheeler, the high school varsity football coach, has been picked as ABC High School Football Coach of the Week. Coach Wheeler will be featured on Sports Zone on October 10<sup>th</sup>. Mr. Stratton congratulated Coach Wheeler.

## 2. **President's Report**

Dr. Dietel reported the district newsletter is coming out tomorrow. This newsletter will be distributed via email and will be posted on the district's web site.

Mrs. Dalbeck requested hard copies of the newsletter be made available. Mrs. Dalbeck mentioned that in the past the newsletters were mailed to the community. Mrs. Wilcox recommended doing a press release advertising the newsletter on line. Dr. Dietel asked Jim to provide feedback on how the first edition is received and requested a press release be prepared announcing the newsletter.

## 3. **Student Representative Report**

Ms. Shipley reported the high school is concentrating on heading a Hurricane Katrina relief fund. In the first two days of establishing the fund \$400 was collected. A goal has been set of \$5,000. In less than two weeks ASB has received half of that goal. The Red Cross was very excited about the campaign and gave the high school Red Cross pins to distribute to those who donate to the fund. The students are very supportive and are making a difference. The senior cheerleaders went to the Farmers Market on Saturday and performed for donations. ASB is currently working on organizing a blood drive. ASB is also working on organizing a talent show with all proceeds going to the Red Cross.

ASB is also trying to boost school spirit as a whole and is working on getting more students to attend school sports.

## **OPPORTUNITY TO ADDRESS BOARD**

The following audience members addressed the Board:

None

## **PROPOSED ACTION ITEMS**

### 1. **First Reading**

- a. **\*Resolution 05-05-06 to Adopt the Gann Limit Calculations.** It was moved and seconded (Wilcox/Dalbeck) to approve Resolution 05-05-06 to adopt the Gann Limit Calculations. Dr. Loose reported annually the district is required to report its appropriation limit, its appropriations subject to limitation, the amount of its state aid apportionments and subventions included within the proceeds of taxes of the school district, and amounts excluded from its appropriations limit. The motion to approve Resolution 05-05-06 to Adopt the Gann Limit Calculations was adopted unanimously.
- b. **\*Change in CMSA Job Descriptions, R38-05-06.** It was moved and seconded (Beattie/Dietel) to approve the Change in CMSA Job Description, R38-05-06. The

district would like to make some changes to the following job descriptions: Assistant Superintendent, Facilities and Operations and Director of Technology and Special Projects. Mrs. Dalbeck reported some concerns about putting the suspensions and expulsions under the Assistant Superintendent of Facilities and Operations. Mr. Stratton stated this is being requested due to the expertise of the person in the position and would be moved to another position if there was a change in personnel. Mrs. Dalbeck also expressed concern with the reporting of Technology to the Assistant Superintendent of Facilities and Operations. Mr. Stratton stated you can make an argument for the Director of Technology to be under the supervision of either Educational Services or Facilities and Operations. It was agreed to make a change to the Director of Technology's job description to read that the Director of Technology will meet regularly with the Educational Services staff. The motion to approve the change was adopted unanimously.

2. **Second Reading.**

- a. **Statement of Assurance for Standards Alignment for Social Science Adoptions, Resolution 03-05-06: Sociology: A Down to Earth Approach, The Americans, Civilization Past and Present, and Modern World History.** It was moved and seconded (Tracy/Beattie) to approve Resolution 03-05-06: Statement of Assurance for Standards Alignment for Social Science Adoptions: Sociology: A Down to Earth Approach, The Americans, Civilization Past and Present, and Modern World History. The governing board of La Canada Unified School District adopted new standards-aligned instructional materials for grades 9 – 12 in Social Science on September 13, 2005. The governing board certified that it will provide each pupil in grades 9 – 12 in these classes with a standards-aligned textbook or basic instructional materials no later than 24 months following the local adoption of these materials. The motion to approve Statement of Assurance for Standards Alignment for Social Science Adoptions, Resolution 03-05-06: Sociology: A Down to Earth Approach, The Americans, Civilization Past and Present, and Modern World History. was adopted unanimously.
- b. **Statement of Assurance for Standards Alignment for Science Adoptions, Resolution 04-05-06: Biology: A Molecular Approach.** It was moved and seconded (Beattie/Wilcox) to approve Resolution 04-05-06: Statement of Assurance for Standards Alignment for Science Adoptions: Biology: A Molecular Approach. The governing board of La Canada Unified School District adopted new standards-aligned instructional materials for grades 9 – 12 in Science on September 13, 2005. The governing board certified that it will provide each pupil in grades 9 – 12 in these classes with a standards-aligned textbook or basic instructional materials no later than 24 months following the local adoption of these materials. The motion to approve Statement of Assurance for Standards Alignment for Science Adoptions, Resolution 04-05-06: Biology: A Molecular Approach was adopted unanimously.

3. **Consent Agenda**

It was moved and seconded (Dalbeck/Tracy) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P5-05-06.** The Board approved the following Personnel Items: *Certificated:* New Hires: Tatiana Walsh. Leave of Absence: Stephanie van Belle. *Classified:* New Hires: Kuuipo Aki-Siler, Sarah Bergner, Kelly Calhoun, Nicholas Daley, Amy Earl, Joseph Ferro, Anthea Hanniball, Vanoushik Hayrapetion, Alexander Herrera, Valerie Low, Helena Manukyan, Christine Moon, Alex Shelly, Amanda Smedley, Juanita Villarreal. Resignation: Kelly Calhoun.
- b. **Extra Duty, Extra Pay, P6-05-06.** The Board approved the Extra Duty/Extra Pay Report.
- c. **Change of Supervisor, R36-05-06.** The Board approved the Change of Supervisor for all employees in the following classifications: Facilities/Maintenance; Custodial;

- Grounds Person; Lead Auditorium Technician' Food Service Workers; Serving Manager; Central Kitchen Manager.
- d. **Student Teaching Agreement – University of La Verne, R34-05-06.** The Board approved entering into a student teaching agreement with University of La Verne.
  - e. **Student Teaching Agreement – National University, R33-05-06.** The Board approved entering into a student teaching agreement with National University.
  - f. **Agreement for District Regional Occupational Program with LACOE, R35-05-06.** The Board approved entering into an agreement with LACOE for District Regional Occupational Program.
  - g. **Agreement with LACOE for Peoplesoft Financial Service, R37-05-06.** The Board approved entering into an agreement with LACOE for Peoplesoft Financial Services.
  - h. **Purchase Order List #5.** The Board approved Purchase Order List #5.

### COMMUNICATIONS

Site visits were scheduled for each school site. Mrs. Dalbeck requested feed back from the principals once the visits are completed. Mrs. Dalbeck would like to know how well the visits worked and how often the principals are able to do the visits without it being a huge impact on their day.

Mrs. Dalbeck reported there is a Five Star Coalition meeting at Burbank Unified Friday, September 16, 2005.

The October 2, 2005 board workshop was discussed. The workshop is from 9:00 a.m. – 2:00 pm at the La Canada Country Club. Mr. Stratton reminded the board to send their agenda items to Dr. Dietel and himself as soon as possible.

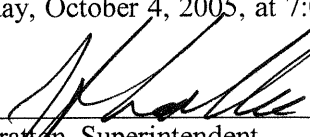
Mrs. Dalbeck requested Propositions 74 and 76 be discussed at the October 4<sup>th</sup> board meeting.

Mr. Tracy discussed an article regarding AP Course requirements and asked for this article to be distributed in TWIR. Mr. Tracy also discussed an article regarding 403(b) accounts. Mr. Tracy requested this article be distributed in TWIR and asked Dr. Loose to report back on what the district is doing to protect our teachers' investments.

Membership and charge of the Budget Advisory Committee was discussed. The first meeting is scheduled for October 5, 2005. Dr. Dietel recommended the board maintain the Superintendent's recommendation to have one board member on the Superintendents Budget Advisory Committee.

### ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:45 p.m. The next regular meeting of the Governing Board will be held on Tuesday, October 4, 2005, at 7:00 p.m. in the La Cañada High School Information Resource Center.

  
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 Jim Stratton, Superintendent  
 Secretary to the Governing Board

### MINUTES APPROVED

  
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 Jenny Dalbeck, Clerk

Oct. 4, 2005  
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 Date