

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

November 15, 2005

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 4:30 p.m. by President Ron Dietel on November 15, 2005 at La Canada High School in the Information Resource Center at 4463 Oak Grove in La Cañada, California. Present were Board Members, Ron Dietel, Scott Tracy, Jinny Dalbeck, Cindy Wilcox, and Andy Beattie.

**CLOSED SESSION**

The Governing Board adjourned to Closed Session at 4:30 p.m. in La Canada High School in the Information Resource Center at 4463 Oak Grove in La Canada, California. Present were the five Board Members and Superintendent Jim Stratton. Deputy Superintendent Bill Loose and Assistant Superintendent Mike Leininger joined Closed Session at 6:30 p.m. Closed session adjourned at 7:00 p.m.

**MEMBERS PRESENT:**      Dr. Ron Dietel, President  
                                     Mr. Scott Tracy, Vice President  
                                     Mrs. Jinny Dalbeck, Clerk  
                                     Mrs. Cindy Wilcox, Member  
                                     Mr. Andy Beattie, Member

**REGULAR MEETING**

The Regular Meeting of the Governing Board was reconvened at 7:05 p.m. in the Information Resource Center at La Canada High School in La Canada. Present were the five Governing Board Members, Mr. Stratton, Dr. Loose, Mr. Leininger and Executive Secretary to the Superintendent Kim Bergner. There were approximately 10 people in the audience. Dr. Dietel asked Renee LaBran to lead the Pledge of Allegiance to the Flag.

**REPORT OUT OF CLOSED SESSION**

Dr. Dietel reported the board approved a stipulated expulsion on student 1-05-06 in Closed Session.

**APPROVAL OF AGENDA**

It was moved and seconded (Dalbeck/Tracy) to approve the agenda. Mrs. Wilcox requested moving 3e to 1g. The motion to approve the agenda and amended was adopted unanimously.

**APPROVAL OF MINUTES**

Dr. Dietel stated that the minutes of the October 25, 2005 regular meeting of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes of the October 25, 2005 meeting were approved as presented.

**REPORTS**

**1. Superintendent's Report**

Mr. Stratton introduced Renee LaBran, President of the Educational Foundation. Renee La Bran was present this evening to present the governing board with a check in the amount of \$1,188,000. The board thanked the La Canada Flintridge Educational Foundation for their outstanding commitment to the district.

11/15/05

Mr. Stratton introduced La Canada High School Principal, Dr. Damon Dragos, to report on the Parent Survey Results for 2005-06. Dr. Dragos reported on the results of the parent survey. Mrs. Dalbeck stated it would be interesting to have the students fill out this survey and compare the result. Dr. Dragos stated he would be sharing the results of this survey in Instructional Council and Site Council. Mrs. Wilcox thanked Dr. Dragos for the report and stated she appreciates the time spent on this. Dr. Dietel discussed teacher/parent communication and requested a sample of the assessment, a syllabus of the class and progress reports be distributed to parents. Dr. Dragos is hoping Pinnacle will help keep parents informed. Ms. Shipley reported teachers distribute classroom information at back to school night and progress reports are distributed quarterly. Ms. Shipley stated Pinnacle is difficult for some parents to navigate and made suggestions to help parents get signed up.

2. **President's Report**

Dr. Dietel discussed workshop priorities. Dr. Dietel reported the top priorities are core values, class size reduction and discussion on the district office site. Mrs. Wilcox asked for clarification on the December 13<sup>th</sup> workshop. Dr. Dietel suggested one workshop a month. Mrs. Dalbeck recommended waiting until the December 6<sup>th</sup> meeting to discuss specific workshop dates. It was agreed to discuss workshop dates when the new board is seated on December 6, 2005.

3. **Assistant Superintendent of Facilities & Operations Report**

Dr. Leininger distributed a proposed schedule for construction meeting attendance by the governing board. Dr. Leininger proposed two members of the governing board attend monthly meetings with the architect and PCM3. This will be discussed further at the organizational meeting on December 6<sup>th</sup>.

Dr. Leininger distributed a Summary Budget Status Report by Project along with a bid pack log sheet showing bid packet budget and actual bids. Also distributed was a spreadsheet showing the district office remodel history of opinion of probable cost (OPC) and budget status from 2002 to June 2005. Mrs. Dalbeck requested clarification on the OPC in January and May and the final bid and asked that PCM3 and Osborn Architects report on this at the December 13<sup>th</sup> meeting. Mrs. Dalbeck also requested a status of project column with percentage of completion on the construction progress report and a column showing expenditures by fund. Dr. Dietel asked for additional information on the OPC and actual cost for the DO prior to the workshop on the 13<sup>th</sup>. Mr. Tracy discussed the changes from 2002 – 2005 and stated we should be seeking continuity in how we report soft costs and contingencies in the future. Mrs. Dalbeck recommended getting updated OPCs prior to going to bid on a project and recommended working on getting the template when we ask for an OPC and when we get a budget update from PCM3. If the OPC's aren't revised prior to setting priorities it is going to be very difficult for the priorities to be set. Mrs. Wilcox asked for a original project breakdown for the \$25,000,000 bond, OPCs and what the new projects are, and whether the district is on target. Mrs. Wilcox asked when the district will be looking at selling the next set of bond money. Mr. Stratton reported selling the next set of bond money will be part of the discussion on December 13<sup>th</sup>.

4. **Student Representative Report**

Ms. Shipley reported there was an amazing turnout for the optional bridge assembly regarding drugs and alcohol. The assembly had a very powerful message which touched many of the students. Ms. Shipley also reported a main goal of ASB this year is communication with the 7<sup>th</sup> and 8<sup>th</sup> graders. ASB is currently working on establishing 7<sup>th</sup> and 8<sup>th</sup> grade buddies. ASB gave a survey to 7<sup>th</sup> graders. With those results ASB will be going into the classes to discuss some of the issues that resulted from that survey. Homecoming has wrapped up with the high school

winning their Homecoming football game. The senior class won spirit week. The junior class won the float contest.

Mrs. Bozzani came into classes today to discuss the resources available through the library to LCUSD students that can be used at home. Ms. Shipley stated the counseling staff is amazing. Ms. Gurrola and Ms. Spangler are wonderful and are always available to the students. Ms. Shipley reported on the Disaster Drill. ASB is organizing a canned food drive again this year, which will be a competition between the SSR classes.

### **OPPORTUNITY TO ADDRESS BOARD**

The following audience members addressed the Board:

Patty Compeau, LCUSD teacher

### **PROPOSED ACTION ITEMS**

#### **1. First Reading**

- a. **\*CAHSEE Waivers, R60-05-06.** It was moved and seconded (Wilcox/Beattie) to approve the CAHSEE Waivers, R60-05-06. Mr. Stratton reported we are requesting CAHSEE waivers for seven students. The specifics of the students have been shared with the board and these students qualify for the waiver. Ms. Arthur reported there are still several students that have not passed the CAHSEE. The senior's will have three opportunities this year to pass the test. The motion to approve the seven students requesting CAHSEE waivers was adopted unanimously.
- b. **Potential New Courses at LCHS for 2006-07, R67-05-06.** This item is being presented for a first reading. Mr. Stratton reported on the potential new courses for Spanish IV and Sports Medicine. The Spanish IV course is for students to take in their fourth year. The four year option currently is Spanish AP. The second course is Sports Medicine and it is addressing lab science requirements and is seeking A-F approval. Currently three texts are listed. The recommendation is not that all three texts be used but that those three texts are evaluated. This course would count towards a science requirement. Mrs. Dalbeck asked what prompted the course. Mr. Stratton reported this was brought forward by a teacher interested in teaching the class. This item will come back at the next regularly scheduled board meeting.
- c. **\*Mitel contract for Voice over IP telephone system, R62-05-06.** It was moved and seconded (Dalbeck/Tracy) to approve the Mitel contract for a voice over IP telephone system. Dr. Loose reported this is a request to upgrade the phone system along with the move of the district office. The district's current phone system is an analog system and is becoming obsolete and is becoming difficult to maintain and repair. Mr. Beattie asked if this system is VOIP. Mr. Kwok reported this is a VOIP but not for long distance service. This is for internal calls and local calls. Mr. Tracy asked about timeline for installation of the new system. Mr. Kwok responded if approved, the district should have the system up and running the week of winter break. This will be installed as part of the district office move. Mrs. Wilcox moved to table the motion until further information is available. The motion failed for lack of a second. The motion to approve the Mitel contract for voice over IP telephone system was adopted with a 4:1. Mrs. Wilcox voted against the motion.
- d. **\*Charter Communications contract for Internet Service to District, R61-05-06.** It was moved and seconded (Beattie/Tracy) to approve the Charter Communications contract for Internet service to district. Dr. Loose reported this is an opportunity to greatly increase the district's internet speed. The district is currently using 3 megabits per second and has the opportunity to expand to 10 megabits per second. The

Educational Foundation would like to help with the cost of this increased internet service. Mrs. Wilcox asked if this will change the way the spam filtering is being handled. Mr. Kwok responded the filtering is done by the district and that will not change. The motion to approve the Charter Communications contract for internet service to the district was adopted unanimously.

- e. **\*Approval of Supplemental Agreement to the Master Joint Use Agreement, R65-05-06.** It was moved and seconded (Dalbeck/Wilcox) to approve the Supplemental Agreement to the Master Joint Use Agreement. Mr. Stratton stated a revised sheet was provided showing the 2A changes. There are minor changes to the existing agreement. This agreement will extend the agreement to 2010 so the master and supplemental agreements are on the same cycle. The City Council will also have the Supplemental Agreement agendaized for approval. Mrs. Wilcox asked for clarification on the usage language regarding use by senior citizen and youth programs. Mrs. Dalbeck reported on this issue and informed the board of the city's intent with this language. Mr. Beattie stated the use of the auditorium was discussed at the Joint Use meeting and the Joint Use Committee minutes reflect Mr. Beattie's request that the use of the auditorium be for performances only. The motion to approve the Supplemental Agreement to the Master Joint Use Agreement was adopted unanimously.
  - f. **\*Approval of Governing Board Core Values, R68-05-06.** It was moved and seconded (Wilcox/Tracy) to approve the Governing Board Core Values. Mr. Stratton presented two statements that were worked on at the October 4<sup>th</sup> Governing Board workshop and were discussed at the October board meeting. It was agreed to use the bulleted version of the core values. Mrs. Wilcox recommended changes to the statement presented. The board worked on the core values and made changes to the statement. The motion to approve the Statement of Core Values as amended was adopted unanimously.
  - g. **Change Order #1-5 for G. Voskanian, R66-05-06.** It was moved and seconded (Tracy/Wilcox) to approve Change Order #1-5 for G. Voskanian. Dr. Leininger reported on the change orders 1 – 5 totaling \$11,279.17. The motion to approve Change Orders 1 – 5 for G. Voskanian was adopted unanimously.
2. **Second Reading**
- a. **Acceptance of Bond Oversight Committee Annual Report, R49-05-06.** It was moved and seconded (Tracy/Wilcox) to approve the acceptance of the Bond Oversight Committee annual report. Mr. Stratton discussed the work and accomplishments of the Bond Oversight Committee. The motion to accept the acceptance of the Bond Oversight Committee annual report was adopted unanimously.
  - b. **Approval of contract language agreement between La Canada Unified School District (LCUSD) and La Canada Teachers Association (LCTA), R50-05-06.** It was moved and seconded (Beattie/Wilcox) to approve the contract language agreement between La Canada Unified School District (LCUSD) and La Canada Teachers Association (LCTA). Dr. Loose reported these are the tentative agreements from negotiations between the district and the La Canada Teachers Association. The motion to approve the contract language between La Canada Unified School District (LCUSD) and La Canada Teachers Association (LCTA) was adopted unanimously.
  - c. **Resolution 9-05-06 Reduction of Classified Services.** It was moved and seconded (Wilcox/Tracy) to approve Resolution 9-05-06 Reduction of Classified Services. This reduction of classified service is aligning the high school counseling office assistant with the counselors work year. The motion to approve Resolution 9-05-06 Reduction of Classified Services was adopted unanimously.
3. **Consent Agenda**
- It was moved and seconded (Dalbeck/Wilcox) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P10-05-06.** The Board approved the following Personnel Items:  
*Certificated:* New Hires: Teresa Rothe. Leave of Absence: Sarah Gardner, Pamela Watts. *Classified:* New Hire: Linda Orozco, Anahid Dertalousian, and Karen Rosselet. Resignation: Marisa Crabtree.
- b. **Extra Duty, Extra Pay, P11-05-06.** The Board approved the Extra Duty/Extra Pay Report.
- c. **Approval of Contract with LACOE for Marine Education Program, R58-05-06.** The Board approved entering into a contract with LACOE for Marine Education Program.
- d. **Student Teaching Agreement – California State University, Northridge, R59-05-06.** The Board approved entering into a student teaching agreement with California State University, Northridge.
- e. **Notice of Completion, R63-05-06.** The Board approved the Notice of Completion for CST Environmental, Inc.
- f. **Gifts to District, R64-05-06.** The Board approved the Gifts to the District as presented.
- g. **Purchase Order List #7** The Board approved Purchase Order List #7

### COMMUNICATIONS

The Board discussed the upcoming CSBA conference. Travel arrangements were discussed.

The December 13<sup>th</sup> workshop has been set for 4:30 p.m.

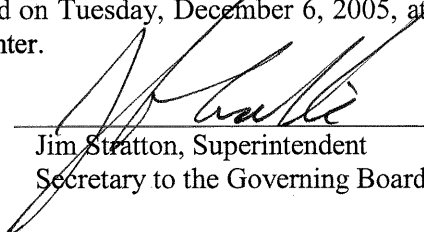
The District property solutions committee was discussed. Mr. Stratton and Dr. Leininger have talked to a group at Palm Crest Elementary and it was decided a committee would be made up of elementary sites to look at all possible options for the district office property. Membership on the committee was discussed. The purpose of the committee is to brainstorm every idea to maximize cash flow and to provide the board with options for the current district office property. Mr. Beattie recommended a public forum. Mr. Stratton reported these meetings will all be open meeting and well publicized.

Board liaisons will be discussed at the annual organizational meeting on December 6<sup>th</sup>.


Calendars were discussed.

### ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 10:25 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, December 6, 2005, at 7:00 p.m. in the La Cañada High School Information Resource Center.

  
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Jim Stratton, Superintendent  
Secretary to the Governing Board

### MINUTES APPROVED

  
\_\_\_\_\_  
Jinny Dalbeck, Clerk

Dec. 6, 2005  
\_\_\_\_\_  
Date

