

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

February 7, 2006

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Scott Tracy on February 7, 2006 at the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Board Members, Scott Tracy, Jinny Dalbeck, Cindy Wilcox, Susan Boyd and Joel Peterson.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:01 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California. Present were the five Board Members, Superintendent James Stratton, Deputy Superintendent William Loose and Assistant Superintendent Michael Leininger. Closed session adjourned at 7:05 p.m.

MEMBERS PRESENT: Mr. Scott Tracy, President
Mrs. Jinny Dalbeck, Vice President
Mrs. Susan Boyd, Clerk
Mrs. Cindy Wilcox, Member
Mr. Joel Peterson, Member

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:07 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada. Present were the five Governing Board Members, Mr. Stratton, Dr. Loose, Dr. Leininger and Executive Secretary to the Superintendent Kim Bergner. There were approximately 23 people in the audience. Mr. Tracy asked Susan Kobilarcsik to lead the Pledge of Allegiance to the Flag.

REPORT OUT OF CLOSED SESSION

Mr. Tracy reported there was no action taken in closed session.

APPROVAL OF AGENDA

It was moved and seconded (Wilcox/Boyd) to approve the agenda. The motion to approve the agenda was adopted unanimously.

APPROVAL OF MINUTES

Mr. Tracy stated that the minutes of the January 17, 2006 regular meeting of the Governing Board had been distributed to the Governing Board Members in advance for review. Corrections were made to the minutes of the January 17, 2006. The minutes of the January 17, 2006 board meeting were approved as amended with a 4:1 vote, Mrs. Wilcox voted against approving the minutes with the hand written amendments.

REPORTS

1. Superintendent's Report

Mr. Stratton introduced three of the four high school students who have won awards in the PTA Reflections contest. Mr. Tracy presented the students with certificates from the governing board.

Mr. Stratton introduced Ms. Richter who was present to represent the Assistance League of La Cañada Flintridge. The Assistance Leagues' contract for summer school is on the consent

agenda for consideration for approval. Mr. Stratton thanked the Assistance League of La Cañada Flintridge for their commitment to the students of La Canada Unified.

Mr. Stratton reported the Board had received the 2005-06 Educational Goals in advance for their review. The principals were present to answer any questions the board may have. The principals provided clarification to the Board on the educational goals.

Mr. Tracy asked Mr. Stratton to remind the board what the process is and what is next. Mr. Stratton reported the Board should now review this evidence and make any recommendations for goals suggestions. The evidence will also go to Curriculum Council. Council members and community will provide suggestions to the Board for consideration in creating the 06-07 goals.

Ms. Shipley suggested a student committee be formed to review the goals. The educational goals will be put on the district web site with an opportunity for the community to comment for a two week period via email. Mr. Stratton directed the principals to inform their newsletter editors of the opportunity to respond to the goals on the web site.

Mr. Stratton asked Mr. Kwok to provide a technology update. Mr. Kwok reported the district's technology is back on stable footing. The district's band width has increased, and all avenues of communication are up and running.

Mr. Kwok reported on the district impact of video taping the board meetings. There are three components to make broadcasting the board meetings possible: creating a video signal, creating an audio signal and purchasing equipment to mix the audio signal to broadcast out. The other considerations are how to get the signal out: real time, tape delay or web cam? Mr. Kwok estimated the cost to get started to be \$75,000 - \$150,000, not including personnel costs. The board asked Mr. Stratton to get legal requirements of storing the video tape. The Board directed staff to research a web based production.

2. President's Report

Mr. Tracy asked Mr. Stratton to report on class size reduction. Mr. Stratton reported 9th grade Math and English is the first priority of Management Team, along with Algebra 1B for class size reduction. It was also discussed that 4th - 6th grades be considered for some kind of class size reduction. Mr. Stratton plans to have more detailed conversations with staff and will come back to the Board at the March board meeting with a recommendation.

Workshop priorities were discussed. The next four workshops were scheduled as follows: Assessment - March; Best Practice - April; Special Education - May; Drug & Alcohol - June. Posting and publicizing the workshops was discussed. An announcement of the upcoming workshops will be put on the district web site and in each site newsletter.

Mr. Tracy announced he had asked Mr. Stratton to research the legalities of board communications on liaison activities. Mr. Stratton reported he has checked with a local district to see how they report their liaison activities and has talked to legal council. That local district's governing board communicates their liaison activities via email. Mr. Stratton talked to three separate attorneys and they all agreed that ^{A BOARD MEMBER} communicating to a majority of the Board via email ^{may be} was not appropriate and that this ^{may be} was a violation of the Brown Act. The key issue is "any use of direct communication that is employed by the majority to achieve collective concurrence" is a violation of the Brown Act. Only one of the three attorneys stated Mr. Stratton distributing information from a board member to other board members may be a violation and the best way to share information is in communications. After much discussion regarding the Brown Act it was agreed to send communications through Mr. Stratton. Mr. Stratton will summarize the information and distribute as appropriate to the Board.

3. **Assistant Superintendent of Facilities and Operations Report**

Dr. Leininger distributed and reviewed the project executive summary and weekly team update. The executive summary reflects the new template created by PCM3 with input from the Board and staff. The Board expressed satisfaction in the readability and completeness of the new format. Dr. Leininger reported a soft cost estimate will be added to the summary sheets. Projects 6, 7 and 8 have been put on hold.

4. **Student Representative Report**

Ms. Shipley reported on the Decathlon team. Ms. Shipley stated this is the first time in twelve years the district has had a Decathlon team. A Decathlon shirt was presented to Mr. Stratton.

Seniors have received their cap and gown order forms and they are very excited. Several ASB committees have been formed to discuss parking, traffic and trash at the high school campus. The ASB constitution is being reviewed to change the election procedures. The Yosemite Institute trip is coming up and Junior and Senior's are applying to be counselors at Wrightwood. ASB will be going over the budget tomorrow.

OPPORTUNITY TO ADDRESS BOARD

The following audience members addressed the Board:

Mary Wood, LCE Parent

PROPOSED ACTION ITEMS

1. **First Reading**

- a. **Potential New Course at LCHS, R92-05-06.** This item is being presented as a first reading. Mr. Stratton discussed the new course at LCHS, a 7/8 public speaking and debate class. This will come back to the board at the February 28th board meeting for approval.
- b. **Approval of Revised Board Policy 6162.52 CAHSEE, R96-05-06.** This item is being presented as a first reading. Mr. Stratton reported on the revised board policy. This policy has to do with the high school exit exam and what the alternatives are for students who do not pass the high school exit exam. This item will return with revisions at the February 28th board meeting.

2. **Consent Agenda**

It was moved and seconded (Wilcox/Dalbeck) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P15-05-06.** The Board approved the following Personnel Items: *Certificated:* Alicia Close-Pal. First Semester BTSA Support Providers: Mary Ruth Dicks, Mary Jane Hufstedler, Sharon Barker, Jackie Castro, Pam Watts, Vicki Sheff. LCHS Intervention: Sue Skalla, Pat Cross, Ben Powers, Dana Leu. *Classified:* New Hires: Jill Neubrand, Amber O'Connor. Reclassification: Janice Baumer. Modification: Holly Price.
- b. **Extra Duty, Extra Pay, P16-05-06.** The Board approved the Extra Duty/Extra Pay Report.
- c. **Approval for Special Activity: PCY Wrightwood, R91-05-06.** The Board approved the Paradise Canyon special activity to Wrightwood.

- d. **Approval for Special Activity: Key Club Convention 9-12, R93-05-06.** The Board approved the Key Club Convention.
- e. **Approval for Special Activity: CIF Wrestling Finals, R97-05-06.** The Board approved the CIF Wrestling Finals.
- f. **Gifts to District, R95-05-06.** The Board approved the following Gifts to the District.
- g. **Purchase Order List #10.** The Board approved Purchase Order List #10.

COMMUNICATIONS

Mrs. Dalbeck and Mr. Tracy reported on their LCHS site visit. It was very lightly attended.

It was moved and seconded (Dalbeck/Wilcox) to extend the meeting to 11:00 p.m. The motion to extend the meeting to 11:00 p.m. was adopted unanimously.

The La Cañada Elementary site visit was rescheduled.

The Board agreed in the future to move the Student Representative's Report to the first report on the agenda.

Mrs. Boyd asked about board composition and teacher input.

Mrs. Boyd asked for a date for reporting back on Title IX and asked for clarification on Extra Duty/Extra Pay. Information on Extra Duty/Extra Pay will be provided to the board in TWIR.

The board directed Mr. Stratton to prepare an executive summary on workshops.

It was moved and seconded (Wilcox/Boyd) to extend the meeting to midnight. The motion to extend the meeting to midnight was adopted unanimously.

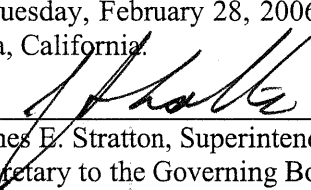
Mrs. Dalbeck reported on charter schools. Mr. Stratton will put information in TWIR this week regarding charter schools.

Mrs. Dalbeck reported she and Mrs. Boyd will be attending the CALSSD meeting in Sacramento this Friday.

Mr. Tracy will be out of town Friday, February 10th through Wednesday, February 14th.

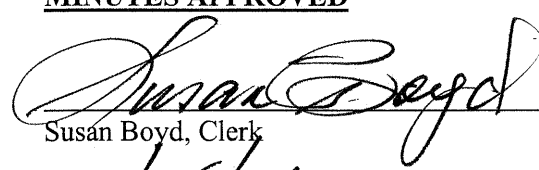
ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 11:10 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, February 28, 2006, at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California.



 James E. Stratton, Superintendent
 Secretary to the Governing Board

MINUTES APPROVED



 Susan Boyd, Clerk



 Date