

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

May 30, 2006

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Scott Tracy on May 30, 2006 in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Board Members, Scott Tracy, Jinny Dalbeck, Cindy Wilcox, Susan Boyd and Joel Peterson.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:00 p.m. at 4490 Cornishon Avenue in La Canada, California. Present were the five Board Members, Superintendent Jim Stratton, Deputy Superintendent Bill Loose and Assistant Superintendent Mike Leininger. Closed session adjourned at 7:00 p.m.

MEMBERS PRESENT:

- Mr. Scott Tracy, President
- Mrs. Jinny Dalbeck, Vice President
- Mrs. Susan Boyd, Clerk
- Mrs. Cindy Wilcox, Member
- Mr. Joel Peterson, Member

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:08 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada. Present were the five Governing Board Members, Mr. Stratton, Dr. Loose, Dr. Leininger and Executive Secretary to the Superintendent Kim Bergner. There were approximately 34 people in the audience. Mr. Tracy asked Amy Bernhardt, incoming Palm Crest Elementary PTA President to lead the Pledge of Allegiance to the Flag.

REPORT OUT OF CLOSED SESSION

Mr. Tracy reported there was no action taken in closed session.

APPROVAL OF AGENDA

It was moved and seconded (Wilcox/Peterson) to approve the agenda. The motion to approve the agenda was adopted unanimously. Mrs. Dalbeck requested items 1h and 1i be moved to be 1b and 1c. Mrs. Dalbeck also requested items 2 h, 2m and 2n be pulled from consent and moved to be items 1k, 1l and 1m. It was moved and seconded (Dalbeck/Boyd) to amend the agenda. The motion to amend the agenda as requested was adopted unanimously.

APPROVAL OF MINUTES

Mr. Tracy stated that the minutes of the April 18, 2006; April 29, 2006 and May 2, 2006 meetings of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes of the April 18, 2006; April 29, 2006 and May 2, 2006 meetings of the Governing Board were approved as presented. Corrections were made and the minutes were adopted as amended.

REPORTS

1. **Student Representative Report** – Ms. Shipley reported on the recent Senior events. ASB held a very successful blood drive today at the high school. 50 students were signed up but 90 students actually donated blood. Parents and teachers also participated. West Side Story premiers tomorrow night. Ms. Shipley reported on the Senior Salute assembly. ASB elections

take place tomorrow. Results will be announced shortly. Applications for Student Board Representative will then be taken. Applicants are required to write a paper on why they want to be the board representative. The essays will be reviewed and a student representative will be chosen.

2. Superintendent's Report

Student Recognition: Mr. Stratton reported this has been an amazing season for high school aquatics. Dr. Dragos, La Canada High School principal, shared the accomplishments of the aquatics students. Larry Naeve, Water Polo and Swimming coach, was also present. Dr. Dragos and Mr. Tracy presented certificates to members of the swimming team and water polo team and shared their accomplishments. Donna Robinson, Paradise Canyon Elementary principal, was present to present certificates to two Paradise Canyon students who won the Los Angeles Times Writing Contest.

Mr. Stratton reported on the latest California Institute of School Improvements (CISI) budget update.

3. President's Report

Mr. Tracy presented Ms. Shipley with a plaque and thanked her for her great job as student representative this year. The Board thanked Ms. Shipley individually for her contribution as student representative.

4. Assistant Superintendent of Facilities and Operations Report

Dr. Leininger provided a construction update on current construction. Four firms showed up for the pre-proposal meeting: Lundgren Management, Cordova, SCMC Inc, and Pacifica.

Dr. Leininger met with Osborn Architects, along with the Design Review sub committee to review all recommendations on the band and Home Economics room one last time. Dr. Leininger presented the suggested colors and materials for the Home Economics room as suggested by the sub committee. Dr. Leininger discussed the comparative costs of committee recommendation vs. Osborn Architects. The Design Review Committee recommendations were the same or lower than Osborn Architects costs. The bids will go out the 1st and 2nd weeks of June, which will put bid approval at around July 1. The asbestos abatement will be started as soon as school is out.

Dr. Leininger reported the Food Services discussion will occur during the discussion for agenda item 1 b.

OPPORTUNITY TO ADDRESS BOARD

The following audience members addressed the Board:

Terry Buchanan, Glendale resident
Mandy Redfern, LCTA President

PROPOSED ACTION ITEMS

1. First Reading

- a. Budget Development Discussion for 2006-2007, R146-05-06.** Dr. Loose stated this is the opportunity for the Board to discuss the budget assumptions. Based on tonight's discussion, the projected budget will be presented for a first reading at the June 6' 2006 meeting. Dr. Loose presented a report entitled Budget Building Assumptions for the 2006-2007 Budget and reviewed the report item by item. Dr. Loose distributed

information on Site Allocations. At the elementary level, the district is restoring the Site Allocations from \$18.80 per student to \$38.80 per student. At the 7-12 level, the district is restoring the Site Allocations from \$45.00 per student to \$52.60 per student. This returns funding to levels available to the sites during the 2001-2004 school years, prior to the state budget crisis. Dr. Loose described the increases in funding to Special education over the past few years. Consequently, a budget assumption for 2006-07, 2007-08 and 2008-09 includes an increase of \$600,000 per year in special education expenditures. While this increase is not as high as our largest annual increase, the district believes that \$600,000 reflects a realistic projection of the increasing costs. Dr. Leininger discussed the Deferred Maintenance projections (Fund 14). Deferred Maintenance is used for paving, roofing, plumbing, painting, flooring and asbestos removal. Dr. Loose reported on GASB 45. Declining enrollment was discussed. Mr. Stratton reported the district is looking at 152 less students over last year at this time. Revenue limit is about \$5,000 per student. Mrs. Wilcox talked about math scores at the high school level and noted that math scores drop off starting with Algebra I which is an 8th grade class. Mrs. Wilcox asked the district and the board to consider class size reduction in Algebra 1 to help improve student results. Mr. Stratton reported all 9th grade students will benefit from the 9th grade math class size reduction. Mr. Stratton provided clarification on the 8th grade math classes. Mr. Tracy thanked Dr. Loose for the opportunity to review the budget assumptions.

- b. ***Sodexo Food Services Program, R166-05-06.** It was moved and seconded (Wilcox/Boyd) to approve the Sodexo Food Services Program. Sodexo employees were in the audience to answer any questions from the Board. The revenue and expenditures were discussed. Currently, there is a projected deficit of \$90,556. The deficit was briefly discussed. Sodexo briefly discussed the challenges at the high school. Staff participation in the lunch program was discussed. Elementary Food Services was discussed. Dr. Leininger is working with Sodexo on high school promotions with school clubs. The budget was reviewed. Sodexo continued to agree to cover the deficit again this year. The motion to extend the contract for an additional year was adopted unanimously.
- c. ***Lease-Purchase Agreement for Computer Refresh, R167-05-06.** It was moved and seconded (Wilcox/Boyd) to approve the lease-purchase agreement for computer refresh. Dr. Loose introduced Mr. Kwok, Director of Technology, to answer any questions of the board on this item. Mr. Kwok is requesting authorization to purchase 442 computers as part of the computer refresh program per the Technology's Purchase Plan. The motion to approve the Lease-Purchase Agreement for Computer Refresh was adopted unanimously.
- d. ***Approval of Joint Use Supplemental Term Language, R148-05-06.** It was moved and seconded (Boyd/Dalbeck) to approve the Joint Use Supplemental Term Language. Mr. Stratton reported this is a request from the City to approve the changes to the Supplemental Term Language. District's counsel has reviewed and approved the changes. The State is requiring these changes in order to approve a joint use grant. The motion to approve the Joint Use Supplemental Term Language was adopted unanimously.
- e. ***Approval of County Plan for Expelled Students, R150-05-06.** It was moved and seconded (Boyd/Peterson) to approve the County Plan for Expelled Students, R150-05-06. Dr. Leininger reported the California Education Code requires the Los Angeles County Superintendent of Schools to develop a plan for providing services to expelled students. After surveying districts in the county to determine the various expulsion procedures the following plan is being presented for approval. The motion to approve the County Plan for Expelled Students was adopted unanimously.
- f. **Textbook Adoption: Spanish 4: Encuentros Maravillosos, R158-05-06.** This item is being presented for a first reading. Mr. Stratton briefly discussed the proposed

- textbook. This item will return for second reading at the next regularly scheduled meeting of the governing board.
- g. **Textbook Adoption: Introduction to Sports Medicine and Athletic Training, R159-05-06.** This item is being presented for a first reading. Mr. Stratton briefly discussed the proposed textbook. This item will return for second reading at the next regularly scheduled meeting of the governing board.
 - h. **Textbook Adoption: Magruder's American Government, R161-05-06.** This item is being presented for a first reading. Mr. Stratton briefly discussed the proposed textbook. This item will return for second reading at the next regularly scheduled meeting of the governing board.
 - i. **Textbook Adoption: Economics, R162-05-06.** This item is being presented for a first reading. Mr. Stratton briefly reviewed the proposed textbook. This item will return for second reading at the next regularly scheduled meeting of the governing board.
 - j. ***Request to go to Bid for Transportation Services, R162-05-06.** It was moved and seconded (Boyd/Dalbeck) to approve the Request to go to Bid for Transportation Services, R162-05-06. Dr. Leininger reported on last years meetings with the families of Chilao regarding transportation. The transportation of Chilao students is currently costing the district approximately \$50,000 to transport 11 students. After some discussion on the Chilao transportation costs Dr. Leininger suggested splitting the bids one for athletic transportation and a separate bid for Chilao student transportation. It was moved and seconded (Dalbeck/Tracy) to separate the bids. The motion to approve the motion to separate the bids was adopted unanimously. The Board directed staff to communicate with the families the district's concerns. Mrs. Wilcox asked for information on the federal subsidy provided for the federal employee students. This will come back to the board once the bids are received.
 - k. **Approval of Increase in Facility Use Rates for 06-07 School Year, R151-05-06.** It was moved and seconded (Peterson/Wilcox) to approve the Increase in Facility Use Rates for 06-07. Dr. Loose reported the district annually approves a facility use rate increase. Mrs. Boyd asked for clarification on current facility use policy. The motion to approve the Facility Use Rates for 06-07 was adopted unanimously.
 - l. **Request to go to Bid for Asphalt Removal and Replacement – PCR, R165-05-06.**
 - m. **Request to go to Bid for Asphalt Removal and Replacement – PCY, R164-05-06.** It was moved and seconded (Dalbeck/Boyd) to present items 1l and 1m as one item. The motion to presents items 1l and 1m as one was adopted unanimously. It was moved and seconded (Dalbeck/Wilcox) to correct item 1l to read PCY not PCR and item 1m to read PCR, not PCY. The motion to correct these items as requested was adopted unanimously. The motion to approve items 1l and 1m was adopted unanimously.

2. Consent Agenda

It was moved and seconded (Dalbeck/Wilcox) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P21-05-06.** The Board approved the following Personnel Items: *Classified*: Resignations: Scott McMullen. *Certificated*: Modification: Elaine Leibl. Resignation: Patricia Anselm, Michelle Parker, Jennifer Particini.
- b. **Variable Term Waiver, R144-05-06.** The Board approved the Variable Term Waiver for Linda MacKessy.
- c. **Variable Term waiver, R145-05-06.** The Board approved the Variable Term Waiver for Kevin Mathews.
- d. **Approval of Elementary Instrumental Music Agreement with Assistance League, R141-05-06.** The Board approved entering into contract with the Assistance League of La Canada Flintridge for the Elementary Instrumental Music program.

- e. **Approval of Special Activities: LCHS Girls Basketball, R155-05-06.** The Board approved the Special Activities for the LCHS Girls Basketball to La Mesa, California; Palm Springs, California and San Diego, California during the summer of 2006.
- f. **Approval of Special Activities: LCHS Pep Squad Camp, R156-05-06.** The Board approved the Special Activity for the Pep Squad to attend Summer Camp at UC Irvine in August 2006.
- g. **Approval of Student Teaching Agreement: University of Southern California, R157-05-06.** The Board approved the Student Teaching Agreement with University of Southern California.
- h. **Request to go to Bid for Pool Cleaning Services, R153-05-06.** The Board approved going to bid for pool cleaning services for the 2006-2007 school year.
- i. **Request to go to Bid for Waste Disposal, R153-05-06.** The Board approved going to bid for waste disposal for the 2006-2007 school year.
- j. **Request to go to bid for Pest Management, R160-05-06.** The Board approved going to bid for pest management services for the 2006-2007 school year.
- k. **Request to go to Bid for Sewer Connection at Palm Crest, R163-05-06.** The board approved going to bid for the sewer connection at Palm Crest Elementary.
- l. **Disposal of Equipment, R143-05-06.** The Board approved the disposal of a John Deer tractor, a Skaug riding mower and 25 student desks/chairs.
- m. **Gifts to District, R147-05-06.** The Board approved the following Gifts to the District.
- n. **Purchase Order List #15-05-06.** The Board approved Purchase Order List #15-05-06.

It was moved and seconded (Peterson/Boyd) to extend the meeting 30 minutes. The motion to extend the meeting 30 minutes was adopted unanimously.

COMMUNICATIONS

Mrs. Boyd discussed the high school newsletter regarding GPAs and Hillside grade reporting and asked for clarification.

Calendars and year end activities were reviewed and discussed.

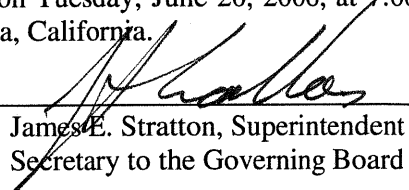
The Board agreed to attend the 2006 Annual CSBA conference in San Francisco at the end of the year.

Mrs. Wilcox asked for a report on lunch time campus closure at the high school.

Mr. Peterson asked for follow up on students driving on field trips.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 10:53 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, June 20, 2006, at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.


James E. Stratton, Superintendent
Secretary to the Governing Board

MINUTES APPROVED


Susan Boyd, Clerk


Date

